



STATE OF NEW JERSEY DEPARTMENT OF EDUCATION

Board of Education Reorganization Meetings

This guidance document is to clarify the timeframe in which a district board of education, or a representative assembly, must convene an annual reorganization meeting where new members are sworn into office. Where the applicable statutes specify that the annual organization meeting must occur during the “first week” or “first or second weeks” of a calendar month, the organization meeting must occur during the first through the seventh day, or the first through the fourteenth day, respectively, of the specified calendar month. The remainder of this guidance provides specific instances and provides consistency in application of this clarification.

N.J.S.A. 18A:10-3(b) provides that all type II district boards of education with an April school election shall organize annually at a regular meeting held not later than 8 P.M. on any day from May 1 to May 7, inclusive.

N.J.S.A. 18A:10-3(c) provides that all type II district boards of education with a November school election shall organize annually at a regular meeting held not later than 8 P.M. on any day from January 1 through January 7, inclusive. If the organization meeting cannot take place on that day by reason of a lack of a quorum or for any other reason, the reorganization meeting shall be held within three days thereafter. The extended period means the period from January 8 through January 10.

N.J.S.A. 18A:13-12 provides that regional district boards of education with an April school election shall organize annually at a regular meeting on any day between May 1 and May 7, inclusive, following the annual school election in April.

N.J.S.A. 18A:13-12 provides that regional district boards of education with a November school election shall hold the annual organization meeting on any day of the first week of January. Consistent with the clarification above, the first week of January means January 1 through January 7.

N.J.S.A. 18A:46-37 provides that each board of education for a county special services district shall organize annually on any day during the first two weeks of July, excluding Sundays. Consistent with the clarification above, the first two weeks of July means July 1 through July 14.

N.J.S.A. 18A:6-54 provides that an educational services commission representative assembly shall organize annually during the first week of June. Consistent with the clarification above, the first week of June means June 1 through June 7.