

**MINUTES OF OCTOBER 17, 2022, MEETING  
BOARD OF TRUSTEES  
ANN KLEIN FORENSIC CENTER**

The regularly scheduled meeting of the Board of Trustees of the Ann Klein Forensic Center was held on Monday October 17, 2022; pursuant to notice duly given. Notice of the Board Meeting is sent to the Department of Health's Division of Behavioral Health Services Commissioner's office.

The following members were present:

<b>Present:</b>	Mary Pat Angelini	Chairperson
	Richard Higgins	Board Member
	Rafael Aviles	Board Member
	Dr. Jeff Uhl	CDEO/Clinical Director
	David Kensler	CEO, AKFC
	Robyn Barkow	Secretarial Assistant
<b>Guests:</b>	Carlos Torruellas,	Accountant 3
<b>Absent:</b>	Eileen Lonergan	Acting Business Manager
	Steve Vardakis	Board Member
	Elizabeth Dunlap	Board Member-

Ms. Angelini called the Board meeting to order at 10:35 a.m. Minutes were presented from the September 19, 2022, meeting and approved.

**DIRECTORS REPORT:**

In the month of September, there was a tremendous spike in COVID-19 cases for both patients and staff. Multiple units went on quarantine status, and our isolation unit was fully occupied. The Infection Prevention Team began to administer the Bivalent Booster to patients and staff. 77% (98) of the patients eligible received the booster. The quarantine and positive cases affected the centralized Rehab programming. However, at the start of the month, four units began being programmed at a time for two hours each day in the Rehab Wing.

On September 14, 2022, the Division of Mental Health and Addiction Services' Disaster and Terrorist Branch provided a day long wellness table in the lobby for staff. The trained representatives provided education and support on staff wellness. Several items were distributed, including scented oils, back scratchers, aromatherapy kits and handouts on virtual support groups. The plan is to roll out a series of staff workshops centered on wellness and self-care.

Psychiatric mock code drills continued to be run by the Program Specialist and Security Leadership. Drills are focused on therapeutic holds, placement in the restraint chair and de-escalation techniques. Security Supervisors, PATT Team members and Program Specialist

also completed the Train the Trainer Therapeutic Options training, with developer, Michael Parte, this month. This increased the number of trainers available for Therapeutic Options classes as well as teach during the Psychiatric Mock Code Drills. The hospital completed the Annual Life Safety Training and achieved a 98% compliance rate.

**OLD BUSINESS**

Mr. Torruellas presented the Welfare Budget Report for the month of August:

Beginning balance as of August 1, total Assets for the Welfare Fund = **37,085.98**  
Total additions to the fund for the month of August were **\$81.98**  
Less expenses and adjustments of **\$0**  
leaving a net increase to the fund of **\$81.98**  
Ending Welfare balance as of August 31, 2022, totaled **\$37,167.96**

Mr. Torruellas presented the “Our Store” Budget Report for the month of August:

Beginning balance as of August 1, 2022, total Assets for the “**Our Store**” fund = **\$84,690.72**  
Total additions to the fund for month August were = **\$ 12,834.37**  
less expenses and adjustments of **\$8,250.06** leaving a net increase to the fund of **\$4,584.31**  
Ending balance as August 31, 2022, = **\$89,275.03**

**ADDITIONAL DISCUSSION**

The Board will be wishing both Mary Pat Angelini and Elizabeth Dunlap farewell, as they begin their journey into retirement at the end of this year. We appreciate their dedication and contribution to the patients of the AKFC and wish them the best of everything in their retirement.

Meeting adjourned at 11:30am.

Attest: On file

Ms. Mary Pat Angelini, Chairperson  
Ann Klein Forensic Center  
Board of Trustees

*The next board meeting is scheduled for November 21, 2022*