



FOR YOUR INFORMATION. These minutes will not become official until they are formally acted upon at the next Board meeting.

**MINUTES OF A REGULAR MEETING
 BOARD OF TRUSTEES
 GREYSTONE PARK PSYCHIATRIC HOSPITAL**

- I. The Board of Trustees Meeting at Greystone Park Psychiatric Hospital (GPPH) was held via telephone on Thursday, February 15, 2024, pursuant to the notice duly given. In conformance with the Public Open Meetings law, notices for the meeting were sent to Daily Record and the Star-Ledger.

Board Member Attendance:

<u>Present:</u>	<u>Excused</u>
Chairman James (Jim) DiGiulio, Esq.	
Sheriff James M. Gannon	X
Bruce Sisler, Esq.	X
Louis Modugno, Esq.	
Tomika Carter, MSW	
Christine Dahlgren	

Hospital Administrators Attendance:

<u>Present:</u>	<u>Excused</u>
Thomas Rosamilia, Interim Chief Executive Officer	
Eric Madurki, Deputy Chief Executive Officer	X
Quinzell McKenzie, Chief Operating Officer	
Christopher Dorian, Chief Clinical Officer	
Dr. Harlan Mellk, MD, Acting Medical Director	
Samantha Hernandez, Chief Nursing Officer	
Jack Frey, Business Manager	X
Dorothea Josephs-Spaulding, Director of Quality Management	
Timothy Dimitrios, Administrative Analyst 4	
Maria Jazenback, Secretary to the Board	
Stephanie Gabelmann, GPA Liaison	X

CALL TO ORDER at 3:15pm by Chairman, James DiGiulio. It was discussed that public comment and questions will occur at the end of the meeting. All participating in the meeting should remain muted on the phone until public comment occurs.

II. APPROVAL OF MINUTES:

The January 18, 2024, Board Meeting Minutes were presented for approval. Louis Modugno gave the 1st motion to approve the minutes. Tomika Carter gave the 2nd motion for approval. All in favor. The January 18, 2024, minutes were adopted.

III. CEO REPORT:

Mr. Tom Rosamilia, Interim Chief Executive Officer (CEO) at Greystone Park Psychiatric Hospital (GPPH) presented the CEO Report during this meeting.

Tom Rosamilia, Interim Chief Executive Officer discussed that on January 19, 2024, we received notification from the Joint Commission that Greystone Park Psychiatric Hospital was granted accreditation, effective September 23, 2023. Thank you to the Quality Management Staff, Clinical Departments, and Operations Departments for crafting effective and approved plans of correction.

The Interim Chief Executive Officer discussed that the average census for January 2024 was 358. There were fifteen (15) admissions and ten (10) discharges. There are eighty-three (83) hospital-wide patients that are on Conditional Extension Pending Placement (CEPP) status. We are looking at why our CEPP numbers are so large as it appears it is due to housing issues such as fair market levels of placement and other issues such as clinical tasks to fix in regard to guardianship issues or financial issues.

Safety in the workplace continues to be a focus at Greystone. There are about fifteen (15) positions left to fill in the Medical Security Office. Human Resources ensured that forty-three (43) people were hired and attended New Employee Orientation this month. About three-quarters of the staff in the New Employee Orientation were direct care employees.

A nursing staffing emergency was announced on Saturday 1/6/24 at 10am and ended on 1/7/24 at 5pm, due to inclement weather. Leadership worked in food service department due to staffing shortages. Nursing Department was commended for keeping the hospital running and ensuring coverage for shifts through overtime. Another staffing emergency took place on Tuesday, 2/13/24 as 103 nursing staff called out of shift.

There was 4.59 patient to patient assaults per 1000 days in January. There was also 1.17 patient to staff assaults per 1000 days in January. There were fifty-one (51) assaults against patients and thirteen (13) assaults against staff. There were 7.34 seclusion hours and 7.5 restraint hours that occurred in January 2024. Administration at Greystone has partnered with the New Jersey State Human Service Police and are having meetings to work together in regard to trainings, a coffee with a cop exercise which will occur in March 2024, as well as a more optimal presence for Human Service Police around the facility. The Patient Information Centers (PICs) were discussed as a bid is to go out publicly soon.

Social events continue at Greystone as they assist with preparing our patients for discharge by providing a fun, pleasurable, therapeutic event. These events include unit birthdays, field trips, Martin Luther King Day, Lunar New Year, Black History events, dances, and concerts. About 2000 groups are run each month excluding nursing department groups. About 360 patients per day attend groups and about 1000 individual therapy sessions occurred in the month.

Chairman, Jim DiGiulio thanked the Chief Executive Officer for his report and expressed a thank you to the teams for their hard work in the re-accreditation process with Joint Commission as it is a long and challenging process, but the outcome is rewarding. Chairman, Jim DiGiulio thanked the Quality Management Department, Clinical and Operational Teams, and the Executive Leadership for their attention to detail and hard work in ensuring another three-year accreditation.

The Board of Trustees did not have any questions in regard to this report.

IV. FINANCIAL REPORT:

The patient welfare fund information for January 2024 was reviewed by the Board of Trustees prior to this meeting.

**Greystone Park Psychiatric Hospital
Board of Trustees Meeting
February 2024 Meeting Minutes**

The beginning balance for January 2024 was reviewed as \$55,902.10 with \$8,006.46 deposited and \$928.55 in disbursements. The ending balance was \$62,980.01. Balance of cash management fund was \$515,752.48 and the total patient welfare fund available balance ended at \$578,732.49. The Board of Trustees did not have any questions in regard to the patient welfare fund report for January 2024.

V. OFFICE OF COMMUNITY SERVICES

John Verney from the Office of Community Services presented the following information during this meeting:

1. Current/Recent Funding Opportunities:

Crisis Receiving Stabilization Center (CRSC)

This Request for Proposals (RFP) is issued by the New Jersey Department Human Services (DHS), Division of Mental Health and Addiction Services (DMHAS) for the creation of new Crisis Receiving Stabilization Center (CRSC)s. This initiative provides services to those in need of immediate in-person crisis intervention and stabilization for a behavioral health crisis. The purpose of the CRSC initiative is to create programming that utilizes best practices for interventions in behavioral health crisis intervention and also produce cost savings by mitigating the use of Emergency Departments (EDs) and preventing unnecessary or inappropriate hospitalization. CRSC is also intended to reduce police engagement, arrests, incarcerations and 911 calls. Total funding for this CRSC initiative is up to \$37,235,284.00. DMHAS anticipates making up to five (5) awards up to \$7,447,057.00 per award. All funding is subject to Federal and State appropriations. Proposals must be received no later than 4:00PM on **March 27, 2024**.

More information on this Division funding opportunity is available at:

<https://www.state.nj.us/humanservices/dmhas/provider/funding/>

2. Recent Funding Award: Mobile Crisis Outreach Response Team (MCORT) (Northern Region only):

- Bridgeway Behavioral Health Services – Region 5 (Hunterdon, Somerset and Warren Counties)
- Collaborative Support Program of New Jersey – Region 6 – (Middlesex, and Union Counties)
- Bridgeway Behavioral Health Services - Region 7 (Morris and Sussex Counties)
- Care Plus NJ – Region 8 – (Bergen and Passaic Counties)

3. Announcement

On January 25th, Department of Human Services Commissioner, Sarah Adelman, announced that New Jersey counties can begin applying for grants to promote communication and language access for persons who are deaf, hard of hearing, and deaf-blind. The \$600,000 program will be funded through the Human Services' Division of the Deaf and Hard of Hearing. Maximum awards of \$70,000 for Counties that can use the funding to implement the following initiatives:

- Installation of hearing induction loops that improve hearing and communication for individuals with hearing aids;
- Installation of public videophones to help individuals who use sign language to communicate and associated connectivity costs;
- Expanding access to sign language interpreter services;
- Expanding access to captioning services which helps improve access to content for those who have a hearing loss; and
- Development of community, educational, or healthcare-related programming or services that are accessible in American Sign Language.

For more information and eligibility requirements please visit:

<https://www.nj.gov/humanservices/providers/grants/rfprfi/RFPfiles/DDHH%20RL1%20-%20FINAL.pdf>

VI. NEW BUSINESS

There was no new business during this meeting.

VII. COMMENTS FROM THE PUBLIC

Chairman, James DiGiulio opened the floor for questions and/or comments. Members of the public were reminded that they had five (5) minutes to state their question(s)/comments. Any questions/concerns that cannot be addressed during this meeting will be addressed during the next meeting.

Public Member:

Ms. Ann Weber asked the following questions:

Are all security cameras functioning?

The Chief Executive Officer discussed that most cameras are functioning and any that are not, are on the list for repair. We are also installing additional cameras in locations that previously were not monitored.

When will all doors be secured and not able to be kicked open?

The Chief Executive Officer advised that this was previously discussed with Central Office and a Capital Project will be established to fix this issue.

In 2014 federal regulations state that the Electronic Health Record was supposed to be established. The Former Commissioner for the Department of Health said this would be fixed, why has this not been completed as of yet?

The Chief Executive Officer discussed that the state had been looking at completing an in internal grown project and process however it has been determined that it is not efficient. The current Commissioner for the Department of Health asked State Treasury for 150 million dollars to go with EPIC for all state facilities. There is a plan B if her request is denied, but it is something the Commissioner is currently working on in her new position.

Are written notes sent to families in regard to seclusion and restraints?

The Chief Executive Officer discussed that our policy is to notify the family/next of kin if the family wishes.

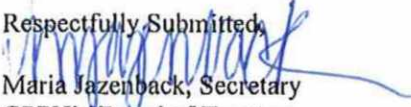
VIII. ADJOURNMENT:

The meeting was adjourned at 3:40pm.

IX. NEXT MEETING:

The next meeting of the Greystone Park Psychiatric Hospital Board of Trustees will be held on Thursday, March 21, 2024, at 3:15pm via telephone.

Respectfully Submitted,


Maria Jazenback, Secretary
GPPH's Board of Trustees

Witnessed By


James DiGiulio, Chairman
GPPH's Board of Trustees