



*FOR YOUR INFORMATION. These minutes will not become official until they are formally acted upon at the next Board meeting.*

**MINUTES OF A REGULAR MEETING  
 BOARD OF TRUSTEES  
 GREYSTONE PARK PSYCHIATRIC HOSPITAL**

I. The Board of Trustees Meeting at Greystone Park Psychiatric Hospital (GPPH) was held via telephone on Thursday, January 18, 2024, pursuant to the notice duly given. In conformance with the Public Open Meetings law, notices for the meeting were sent to Daily Record and the Star-Ledger.

**Board Member Attendance:**

<u>Present:</u>	<u>Excused</u>
Chairman James (Jim) DiGiulio, Esq.	
Sheriff James M. Gannon	
Bruce Sisler, Esq.	X
Louis Modugno, Esq.	X
Tomika Carter, MSW	
Christine Dahlgren	

**Hospital Administrators Attendance:**

<u>Present:</u>	<u>Excused</u>
Thomas Rosamilia, Interim Chief Executive Officer	
Eric Madurki, Deputy Chief Executive Officer	X
Quinzell McKenzie, Chief Operating Officer	
Christopher Dorian, Chief Clinical Officer	
Dr. Harlan Mellk, MD, Acting Medical Director	
Samantha Hernandez, Chief Nursing Officer	
Jack Frey, Business Manager	
Dorothea Josephs-Spaulding, Director of Quality Management	
Timothy Dimitrios, Administrative Analyst 4	
Maria Jazenback, Secretary to the Board	
Stephanie Gabelmann, GPA Liaison	

**CALL TO ORDER** at 3:19pm by Chairman, James DiGiulio. It was discussed that public comment and questions will occur at the end of the meeting. All participating in the meeting should remain muted on the phone until public comment occurs.

**II. APPROVAL OF MINUTES:**

The November 16, 2023, Board Meeting Minutes and December 21, 2023, Annual Public Meeting Minutes were presented for approval. Tomika Carter gave the 1<sup>st</sup> motion to approve the minutes. Vice Chairman, Sheriff Gannon gave the 2<sup>nd</sup> motion for approval. All in favor. The November 2023 and December 2023 minutes were adopted.

### III. CEO REPORT:

*Mr. Tom Rosamilia, Interim Chief Executive Officer (CEO) at Greystone Park Psychiatric Hospital (GPPH) presented the CEO Report during this meeting.*

Tom Rosamilia, Interim CEO began the presentation by introducing the new Chief Nursing Officer, Samantha Hernandez to the Board of Trustees and the public. Samantha has been at Greystone since mid-December and has brought forward many new and creative ideas for the Nursing Department.

Tom Rosamilia discussed the Joint Commission Final Plan which was submitted to Joint Commission. Tom Rosamilia then discussed data for the month of December in regard to the average census which was reported as 356.5. There were nine (9) admissions and thirteen (13) discharges in December. December was a big holiday month which included numerous events from Multicultural Committee and the Rehab Department. Greystone Park Association Funds were provided for these events as well as funds from the Patient Welfare Fund. We had seven (7) units in covid isolation for various periods of time in December. Patient visitation continued, treatment mall and creative employment center remained open as long as patients wore masks. There will be over forty (40) new staff in New Employee Orientation in February. Assaults for November are 5.7 events per 1000 days and December 3.6 events per 1000 days. The decline appears to be due to the holiday spirit. There were seventeen (17) seclusion events in December. There was a total of ninety (90) hours of seclusion in December 2023. About seventy (70) of these hours were for one seclusion.

A Town Hall meeting occurred on January 9, 2024, where about one-hundred and twenty (120) employees participated in it. The Town Hall consisted of data reviewed at Board of Trustees Meetings. X-Ray and metal detectors were discussed in the Town Hall as the unions have all been made aware of this safety precaution. Electronic Health Records were also discussed, and we are looking to accelerate this process. Training efforts to get information out to staff so they can quickly use concepts related to their position were discussed. Communication new and different ways to get our messages out was suggested in the meeting as well.

We are working on getting our techs involved in violence reduction. A contest was established at Greystone Park Psychiatric Hospital (GPPH) to include engaging our employees on our hospital's vision. Our Vision is to "Foster Hope, Practice Wellness, Live Recovery". In the next week or so, we will send information out to all staff about what does our vision mean to you? A graphic display and narrative will be needed to win the contest. The winning teams will obtain prizes.

The search for a state Chief Executive Officer (CEO) continues as the process has begun for a permanent replacement. There were about two-hundred and seventy (270) submissions but about one-hundred and fifty (150) were leaders not in behavioral health settings. About fifty (50) candidates met basic requirements of the position. We did interviews with the final twenty (20). Some were uninterested after finding out more information. Seven (7) candidates were chosen to be interviewed by the Assistant Commissioner, the Interim CEO, and five other GPPH leaders. The first set of interviews have concluded, and some candidates will be moving on to the second interview. If a CEO is not found at the end of the process, we will repost the position.

Chairman, Jim DiGiulio thanked the CEO for his presentation at this meeting and for all of the work that GPPH staff have been doing. Chairman, Jim DiGiulio also welcomed Samantha Hernandez to the team and discussed he is looking forward to meeting the Chief Nursing Officer in person at the next in person Board of Trustees meeting. Chairman, Jim DiGiulio asked that an Executive Session be scheduled for the next meeting to discuss the CEO status in further detail.

### IV. FINANCIAL REPORT:

The patient welfare fund information for November 2023 and December 2023 was reviewed by the Board of Trustees prior to this meeting.

The beginning balance for November 2023 was reviewed as \$64,024.47 with \$11,988.74 deposited and \$11,096.38 in disbursements. The ending balance was \$64,916.83. Balance of cash management fund was \$512,447.99 and the total patient welfare fund available balance ended at \$577,364.82. The Board of Trustees did not have any questions in regard to the patient welfare fund report for November 2023.

The beginning balance for December 2023 was reviewed as \$64,916.83 with \$3,620.87 deposited and \$12,635.00 in disbursements. The ending balance was \$55,902.10. Balance of cash management fund was \$513,874.77 and the total patient welfare fund available balance ended at \$569,776.87. The Board of Trustees did not have any questions in regard to the patient welfare fund report for December 2023.

## V. OFFICE OF COMMUNITY SERVICES

John Verney from the Office of Community Services presented the following information during this meeting:

### 1. Current/Recent Funding Opportunities:

This request for proposals (RFP) is issued by the New Jersey Department of Human Services (DHS), Division of Mental Health and Addiction Services (DMHAS) for implementing Coordinated Specialty Care (CSC) programs for the population with Early Serious Mental Illness (ESMI) in New Jersey. In addition, the DMHAS will implement a Community Integration Program designed to address the need for the ESMI population along the continuum of care.

This Request for Proposal will show how the DMHAS plans to effectively serve the ESMI population through the Coordinated Specialty Care and Community Integration programs. The initiative will focus on those impacted by Non-Affective Psychosis, also known as First Episode Psychosis (FEP) as well as implementation of evidence-based practices. CSC and CSC-CI will serve the population through a comprehensive service model that includes the use of individual therapy, psychotropic medication, group psychotherapy, multi-family group therapy, peer support, and supported employment and education services. The two programs will center on serving youths and adults age 15 and older who experience psychotic symptoms. The CSC program will serve clients between the ages of 15-35 for up to two (2) years.

DMHAS anticipates making up to six (6) awards for a total of six (6) provider agencies. The total maximum annualized ceiling funding from DMHAS is approximately \$1,443,557 for the combined CSC and CSC-CI program (subject to Federal appropriations).

Final award announcement is scheduled for February 8, 2024.

### Nurse Care Management in Ambulatory Care Treatment

This request for proposals (RFP) is issued by the New Jersey Department of Human Services (DHS), Division of Mental Health and Addiction Services (DMHAS) to embed Nurse Care Managers (NCMs) into ambulatory substance use disorder (SUD) treatment agencies including Opioid Treatment Programs (OTPs), licensed outpatient, licensed intensive outpatient and partial care to manage physical health services, including hepatitis C, for individuals being served at the agency. This RFP is funded through the Substance Abuse and Mental Health Services Administration's (SAMHSA) State Opioid Response (SOR) grant. Total annualized funding is up to \$1,660,000. The goal of services is to focus on those who are at risk for, or who have been diagnosed with hepatitis C. The NCM is expected to coordinate this treatment into the full array of services offered to each client served by the OTP. Successful bidders shall add nurse case management, along with case management and health coaching, to assist people with the improvement of their overall health and well-being with an emphasis on hepatitis C and integration of their behavioral and medical healthcare.

Final award announcement is scheduled for March 1, 2024.

More information on these Division funding opportunities is available at:  
<https://www.state.nj.us/humanservices/dmhas/provider/funding/>

**2. Announcements:**

**Zero Suicide Institute Academies**

There is an opportunity for mental health and substance use disorder treatment agencies to apply to attend one of two upcoming free, virtual Zero Suicide Institute Academies. These are two-day trainings for senior leaders of organizations that seek to prevent deaths by suicide among patients in their care. Using the Zero Suicide framework, you will learn how to incorporate best and promising practices into your organizations' processes to improve care and safety for individuals at risk, as well as to have the opportunity for follow up consultation and technical assistance as your agency incorporates the practices. The Zero Suicide faculty will provide both interactive presentations and small group sessions, collaborating with participants to develop organization-specific action plans.

Due to the holidays and an abbreviated time for recruitment the New Jersey OHS sponsored Zero Suicide December Academies were postponed and moved into early 2024. **Now, the first academy will take place on January 23-24 and the second on February 6-7.** *If you have already submitted an application to the previous dates, you do not need to resubmit.* If you have any questions, please contact [Allison.Kusznikow@dhs.nj.gov](mailto:Allison.Kusznikow@dhs.nj.gov) and [info@zerosuicideinstitute.com](mailto:info@zerosuicideinstitute.com).

**VI. NEW BUSINESS**

There was no new business during this meeting.

**VII. COMMENTS FROM THE PUBLIC**

Chairman, James DiGiulio opened the floor for questions and/or comments. Members of the public were reminded that they had five (5) minutes to state their question(s)/comments. Any questions/concerns that cannot be addressed during this meeting will be addressed during the next meeting.

**Public Member:**

Ms. Ann Weber asked the following questions:

Will any Greystone psychiatrists be attending the May 4<sup>th</sup> through May 8<sup>th</sup> APA Psychiatrist Training in New York City?

The CEO reported he is not aware of any psychiatrists who have requested to attend at this time.

Are Thanksgiving and Christmas holiday meals still being offered to patients and family members on the units?

The CEO advised that Greystone Park Psychiatric Hospital did not offer that option this year but instead did a tree lighting that included snacks and refreshments which were shared in the Gym after the tree lighting was completed. The CEO advised that meals with family members on the units will not be occurring at this time.

How many patient deaths occurred in 2023?

The CEO advised there were four deaths which occurred in Morristown in 2023. The CEO discussed 1 fatality on the patient unit as well as one cardiac arrest has occurred thus far in 2024.

How many assaults occurred in November and December?

There were 41 patient-to-patient assaults in November and 21 patient-to-staff assaults in November.

There were 29 patient-to-patient assaults in December and 11 patient-to-staff assaults in December.

**Greystone Park Psychiatric Hospital  
Board of Trustees Meeting  
January 2024 Meeting Minutes**

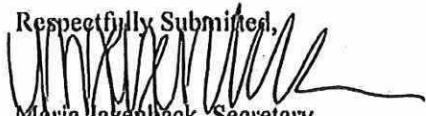
**VIII. ADJOURNMENT:**

The meeting was adjourned at **4:03pm**.

**IX. NEXT MEETING:**

The next meeting of the Greystone Park Psychiatric Hospital Board of Trustees will be held on Thursday, February 15, 2024, at 3:15pm via telephone.

Respectfully Submitted,



Maria Hazenback, Secretary  
GPPH's Board of Trustees

Witnessed By,



James DiGiulio, Chairman  
GPPH's Board of Trustees

