



FOR YOUR INFORMATION. These minutes will not become official until they are formally acted upon at the next Board meeting.

**MINUTES OF A REGULAR MEETING
 BOARD OF TRUSTEES
 GREYSTONE PARK PSYCHIATRIC HOSPITAL**

- I. The Board of Trustees Meeting at Greystone Park Psychiatric Hospital (GPPH) was held via telephone on Thursday, March 21, 2024, pursuant to the notice duly given. In conformance with the Public Open Meetings law, notices for the meeting were sent to Daily Record and the Star-Ledger.

Board Member Attendance:

<u>Present:</u>	<u>Excused</u>
Chairman James (Jim) DiGiulio, Esq.	
Sheriff James M. Gannon	X
Bruce Sisler, Esq.	*Arrived 5 minutes late to the meeting but was present.
Louis Modugno, Esq.	
Tomika Carter, MSW	
Christine Dahlgren	

Hospital Administrators Attendance:

<u>Present:</u>	<u>Excused</u>
Thomas Rosamilia, Interim Chief Executive Officer	
Eric Madurki, Deputy Chief Executive Officer	
Quinzell McKenzie, Chief Operating Officer	
Christopher Dorian, Chief Clinical Officer	
Dr. Harlan Mellk, MD, Acting Medical Director	
Jack Frey, Business Manager	
Dorothea Josepfs-Spaulding, Director of Quality Management	
Timothy Dimitrios, Administrative Analyst 4	
Maria Jazenback, Secretary to the Board	
Stephanie Gabelmann, GPA Liaison	X

CALL TO ORDER at 3:15pm by Chairman, James DiGiulio. It was discussed that public comment and questions will occur at the end of the meeting. All participating in the meeting should remain muted on the phone until public comment occurs.

II. APPROVAL OF MINUTES:

The February 15, 2024, Board Meeting Minutes were presented for approval. Louis Modugno gave the 1st motion to approve the minutes. Tomika Carter gave the 2nd motion for approval. All in favor. The February 15, 2024, minutes were adopted.

III. CEO REPORT:

Mr. Tom Rosamilia, Interim Chief Executive Officer (CEO) at Greystone Park Psychiatric Hospital (GPPH) presented the CEO Report during this meeting.

Tom Rosamilia, Interim Chief Executive Officer discussed that the interviews have concluded for the Chief Executive Officer position at Greystone Park Psychiatric Hospital and Joshua Belsky has been chosen for the position. Joshua Belsky will be starting on April 8, 2024. The April 2024 Board of Trustees Meeting's CEO Report will be presented by Tom Rosamilia. Joshua Belsky will take over the CEO report in May 2024. It was discussed that Joshua Belsky will be introduced to the Board of Trustees at the next meeting.

Dr. Harlan Mellk, Chief of Medicine has been doing the role of the Medical Director. The Chief of Psychiatry position has opened as of two (2) weeks ago as Dr. Hassan has returned to the units and is assigned to A3. We are currently looking at a contractor for the Chief of Psychiatry position temporarily. Samantha Hernandez, Chief Nursing Officer has resigned from her position, and we are actively recruiting for this position. Our Directors of Nursing and Assistant Directors of Nursing are working together as a team to ensure the completion of administrative tasks.

In February 2024, there were 1,873 groups held in twenty-nine (29) days. There were 1,100 individual sessions held. There were 430 family contacts from social workers, 126 varied assessments completed by psychology, 1,270 patient contacts from chaplaincy, and 180 patient contacts from co-occurring. These totals do not include nursing groups which were also completed. At the next meeting, updates will be given on trauma informed care, safeguards, and TREVR. A nursing staffing emergency occurred due to inclement weather and over one hundred (100) staff call outs in nursing. The census average was 361 in February with eleven (11) admissions and nine (9) discharges.

Joint Commission mandated a standard to look at culture in the workplace. Our Program Specialist 4, Dr. Darryl Fullman has been working on obtaining tablets for all languages to assist with effective communication. Wi-Fi has been tested to ensure the tablets will work in the units.

The Medical Security Officer (MSO) Project was discussed as there are about twelve (12) positions that are still vacant. We have about one hundred and twenty-five (125) resumes that came in for review. The Chief Clinical Officer is actively recruiting and providing training to the MSO staff. The MSO team is doing amazing with de-escalating situations without utilizing hands on techniques. There were seventy-four (74) Krol cases, twenty-three (23) former ISTs, and twenty-four (24) civil cases – special status review. The Human Resources Department staff assisted 560 staff and visitors as well as completed recruiting for our vacant positions. We currently have three (3) Advanced Practice Nurses (APNs) who are collaborating with psychiatrists and are working on providing more hands-on care and direct contact. The APNs were applauded for doing great work.

The assault numbers in February jumped up as it seems to be a few individuals that caused the increase in numbers. There were 6.49 patient to patient assaults per 1000 days and 1.24 patient to staff assaults per 1000 patient days. There was a total of sixty-eight (68) patient to patient assaults and thirteen (13) patient to staff assaults. There were nine (9) restraints that occurred with a total of 13 ¼ hours. There were nine (9) seclusions under eleven (11) hours. The ambulance was called fifteen (15) times in February with an average of ten (10) minutes response time. One event was twenty-six (26) minutes. We are looking to bring time down below ten (10) minutes on average. There were sixty-six (66) psychiatric emergencies in the month and most of these emergencies occurred on A3 and F3. Both units have one (1) specific patient on each unit causing these emergencies to occur. The park place expansion was discussed as the grill is functioning and the team is working well. We will be looking at adding additional positions to this area.

We have had numerous educational entertainments for patients as well as a Vision Contest where supplies were presented to teams to show their version of what our Vision means to them. Some departments/units grouped together to provide a poster board while others provided a video or a song. There were twenty different units/departments that participated. Winners will be announced, and prizes will be given. Events occurred in the auditorium for Black History month. Owls and Lions, Background Noise and Bao Sax also played in the auditorium.

The power company caused an eight (8) minute power outage. Backup generators functioned properly. The Chief Operating Officer, Quinzell McKenzie and the Supervisor General Support Services, Mike Grieco checked everything for functionality, and everything was properly working.

Chairman, Jim DiGiulio discussed he is looking forward to meeting the new Chief Executive Officer at the next meeting and gave kudos to Greystone leadership for what seemed like a wonderful month of activities and updates on the hard work being completed at GPPH.

IV. FINANCIAL REPORT:

The patient welfare fund information for February 2024 was reviewed by the Board of Trustees prior to this meeting.

The beginning balance for February 2024 was reviewed as \$62,980.01 with \$7,843.51 deposited and \$7,392.77 in disbursements. The ending balance was \$63,430.75. Balance of cash management fund was \$518,379.39 and the total patient welfare fund available balance ended at \$581,810.14. The Board of Trustees did not have any questions in regard to the patient welfare fund report for February 2024.

V. OFFICE OF COMMUNITY SERVICES

John Verney from the Office of Community Services presented the following information during this meeting:

1. Current/Recent Funding Opportunities:

Open Access to Medications for Opioid Use Disorder in Homeless Shelters

This Request for Proposals (RFP) is issued by the New Jersey Division of Mental Health and Addiction Services (DMHAS) to increase access to Low Threshold medication assisted treatment and other ancillary services for individuals with a substance use disorder (SUD) through programming available at homeless shelters. Low Threshold medication include the following and services must adhere to these principles: a. Increased Access through same-day entry and medication, b. Harm Reduction approach with education, naloxone, etc. and with no requirements for counseling, c. Wide availability and meeting individuals "where they are" using mobile outreach and/or telehealth, and d. Flexibility in not having requirements for in-person appointments, psychosocial counseling, meeting attendance, or drug testing.

Funding is available for a maximum of four (4) awards through this RFP. Maximum award amount will be \$425,000 for one year. Proposals must be received no later than 4:00 PM on **March 28, 2024**

Crisis Receiving Stabilization Center (CRSC) RFP

This Request for Proposals (RFP) is issued by the New Jersey Division of Mental Health and Addiction Services (DMHAS) for the creation of new Crisis Receiving Stabilization Centers. This initiative provides services to those in need of immediate in-person crisis intervention and stabilization for a behavioral health crisis. The purpose of this CRSC is to mitigate the use of Emergency Departments (EDs), preventing unnecessary hospitalization. Furthermore, CRSC is intended to reduce police engagement, arrests, incarcerations, and 911 calls. Total funding for this CRSC initiative is up to \$37,235,284.00. DMHAS anticipates making up to five (5) awards. Proposals must be received no later than 4:00 PM on **March 27, 2024**.

More information on this Division funding opportunity is available at:
<https://www.state.nj.us/humanservices/dmhas/provider/funding/>

2. Recent Funding Awards: (Northern Region only):

Crisis Diversion Homes:

Short term residential setting with 24/7 staffing that will serve 80 to 87 people per year. Award to: Center for Family Services for Warren County.

Coordinated Specialty Care for Early Serious Mental Illness

Comprehensive community-based services for persons 15-35 with an early Serious Mental Illness. Each of these programs will serve 200 persons. Awards were made to:

- Care Plus NJ Northern Sub-Region 1 (Bergen, Passaic, Essex & Hudson)
- Care Plus NJ Northern Sub-Region 2 (Morris, Sussex, Hunterdon & Warren)
- Rutgers UBHC Central Sub-Region 2 (Middlesex, Somerset & Union)

3. Updated Fair Market Rent (FMR) rates were shared with the Community Support Services providers in February.

VI. NEW BUSINESS

There was no new business during this meeting.

VII. COMMENTS FROM THE PUBLIC

Chairman, James DiGiulio opened the floor for questions and/or comments. Members of the public were reminded that they had five (5) minutes to state their question(s)/comments. Any questions/concerns that cannot be addressed during this meeting will be addressed during the next meeting.

Public Member:

Ms. Ann Weber asked the following questions:

What is the salary for the new Chief Executive Officer?

The Interim Chief Executive Officer discussed that the salary is about \$170,000.

Does every unit have a psychiatrist assigned?

The Interim Chief Executive Officer advised that every unit has either a psychiatrist or an advanced practice nurse assigned.

How many units have the corrected ceiling tiles?

The Interim Chief Executive Officer discussed that there are eight (8) units that have them however we have stopped due to working towards completing PIC enclosures. Four (4) of the PIC enclosures have been approved and designs have been made. We are hoping to have funding for the other twelve (12) by July 2024.

Are most geriatric patients on geriatric units?

The Interim Chief Executive Officer discussed that most geriatric patients are on geriatric units. Some are in the cottages and other units due to patient needs however there is one (1) cottage which is a geriatric cottage as well as D1, E1, and G1 are geriatric units.

VIII. ADJOURNMENT:

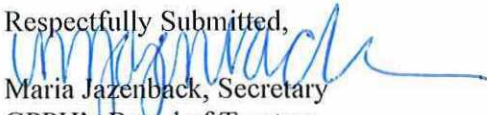
The meeting was adjourned at **3:50pm**.

Greystone Park Psychiatric Hospital
Board of Trustees Meeting
March 2024 Meeting Minutes

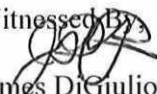
IX. NEXT MEETING:

The next meeting of the Greystone Park Psychiatric Hospital Board of Trustees will be held on Thursday, April 18, 2024, at 3:15pm in person.

Respectfully Submitted,


Maria Jazenback, Secretary
GPPH's Board of Trustees

Witnessed By


James DiGiulio, Chairman
GPPH's Board of Trustees