

**NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD**

**FINAL**

**April 4, 2011 Meeting**

**4:00 p.m. Public Hearing Room, DEP, Trenton**

**Board Members:**

***Present:*** Chairman Dave Sweeney, Jorge Berkowitz, Philip Brilliant, Richard Dewling, Lawra Dodge (appeared by phone until 5:05), Joann Held, Christopher Motta, Karl Muessig, Constantine Tsentas, Ira Whitman.

***Absent:*** Mike Pisauro

***Others Present:*** Board Liaison Karen Hershey, DAG Kimberly Hahn, Director Tony Farro, Assistant Director George Klein, Board nominee Ben Alter.

***Proceedings:***

- Meeting called to Order by the Chairman at 4:05 P.M.
- Statement by the Chair that adequate notice of the meeting was provided pursuant to the Open Public Meetings Act.
- Approval of March 21, 2011 minutes.
  - Revision at the request of Jorge Berkowitz to include the following statement: The Professional Conduct Committee unanimously recommended to the Board that they advise LSRPs of the necessity to perform some degree of evaluation of previously issued NFAs for which the LSRP must incorporate or accept in some manner. The Committee is aware that others are looking into this issue and feels it is prudent to receive stakeholder input but not to delay too long as this is a current issues confronting LSRPs.
  - Motion by Richard Dewling to accept minutes as amended, seconded by Ira Whitman; passed unanimously.
- Chairman's Report
  - Discussion by Chairman regarding outreach efforts to publicize Board's new web site-Board can explore listserv message; however, need news hook for press release.

- Committee Reports
  - Continuing Education (no formal action taken): Lawra Dodge reported on the progress of the Continuing Education Committee.
    - The Committee is coordinating with Tessie Field’s training group on the April 11 meeting with DEP, Rutgers, LSRPA, NJIT and NJWEA to discuss continuing education.
    - Ongoing discussion led by Lawra Dodge regarding the need to explore categories of courses, types of courses and the need for information about the approval process for LSRP courses in Massachusetts and Connecticut.
    - Discussion about “Back to Basics” course offering for temporary LSRPs—DEP can bring back that training for new LSRPs as needed.
  - Audit Committee (no formal action taken): Phil Brilliant reported on the progress of the Audit Committee.
    - The draft audit process and questionnaire are on the web; a listserv message was also distributed.
    - April 11 is the deadline for receiving comments.
    - The Audit Committee expects to present the proposed process and questionnaire to the Board for final action at the May 2<sup>nd</sup> meeting.
    - Comments have already been received; Karen Hershey will forward comments to Audit Committee on April 12.
    - Ongoing discussion about audit process.
  - Finance Committee (no formal action taken): Richard Dewling reported on the progress of the Financial Committee
    - Nothing new to report.
    - Parking behind the DEP building has been arranged for Board members on Board meeting dates.
  - Licensure: Ira Whitman reported on the progress of the Licensure Committee.
    - The issue regarding the “Back to Basics” course has been resolved; DEP can offer that course to new Temporary LSRPs as needed.
    - Ongoing discussion led by Ira Whitman regarding the Board’s role in determining pass rate for exam.
    - The Board’s approved license renewal policy should be on the Board’s web site; Karen Hershey will arrange to post.

- Website/Outreach (no formal action taken): Chris Motta reported on the progress of the web site.
  - Discussion led by Chris Motta concerning the DEP's SRRA outreach package and delivery to the AIPG.
  - DEP will send outreach package to the Committee; materials can be forwarded from Committee to AIPG.
  - The Committee will work on putting together a draft press release to be forwarded to Chairman Sweeney and Karen Hershey.
  
- Professional Conduct (no formal action taken): Jorge Berkowitz reported on the progress of this Committee.
  - Discussion led by Jorge Berkowitz about the need for feedback from the Board concerning the disciplinary flow chart.
  - Ongoing discussion about pending bill authorizing ALJ's to make final decisions on agency actions.
  
- Rulemaking (no formal action taken): Joann Held reported on the Rulemaking Committee.
  - It is time for the rulemaking to reconvene; put pen to paper.
  - It will take some time before the rules are written.
  
- Ongoing Business
  - Ongoing discussion about the status of the exam which included the following:
    - - Director Tony Farro said that the Department received two bids-one for \$300, 000 and another for \$500,000; however both bids were rejected by the Department of Treasury for failure to follow bid specifications.
      - DEP Exam committee expects to re-issue RFP next week; RFP bidding period will be one month.
  - Chairman Sweeney discussed the complaint that was received by the DEP about a subsurface evaluator who is also a temporary LSRP; specific info about the complaint will be sent to the Professional Conduct Committee; ongoing discussion about DEP's role and the Board's role regarding this complaint.

- New Business
  - Ongoing discussion about Ben Alter and the approval process necessary for him to serve on the Board:
- Public Comment
  - Ben Alter, GZA GeoEnvironmental Inc.,
    - Ben Alter thanked the Board for their support.
  - Andy Robins, Sill Cummis,
    - Indicated that his subcommittee is meeting on Friday to look at legal, regulatory and technical issues involving LSRP reliance on NFAs
- Motion by Ira Whitman to adjourn at 5:50; seconded by Joann Held and passed unanimously.