

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

January 9, 2012 Meeting Minutes

4:00 p.m. Public Hearing Room, DEP, Trenton

Board Members:

Present: Chairman David Sweeney, Jorge Berkowitz, Philip Brilliant, Richard Dewling, Lawra Dodge, Joann Held, Christopher Motta, Karl Muessig, Constantine Tsentas, Ira Whitman.

Absent: Michael Pisauro

Others Present: DAG Kimberly Hahn, Executive Assistant David Haymes

Proceedings:

- Meeting called to Order at 4:05 by Chairman Sweeney.
- Statement by Chairman Sweeney that adequate notice of the meeting was provided pursuant to the Open Public Meetings Act.
- Approval of the December 19, 2011 minutes.
 - Motion by Richard Dewling to accept minutes as amended, seconded by Constantine Tsentas; approved unanimously.
- Chairman's Report
 - Chairman Sweeney reported that David Haymes is substituting as the Board liaison while Karen Hershey is on vacation.
 - The Chairman also indicated that he will be away on vacation during the next meeting on January 23, and Vice-Chairman Joann Held will serve as the Chairman in his absence.
 - Chairman Sweeney stated that he is continuing to review potential SRP staff candidates to support the Board.
 - Chairman Sweeney discussed two letters that he mailed to LSRPs who conducted mass mailings which contained incorrect information.
- Committee Reports
 - Audit: A report was given by Committee Chair Phil Brilliant on behalf of the Audit Committee.

- Phil Brilliant reported that the first five LSRPs were selected today for the Board's audit, and he discussed the procedures for conducting the audit of these individuals.
- Continuing Education: A report was given by Lawra Dodge on behalf of the Continuing Education Committee.
 - Lawra Dodge's report included a discussion of pending requests for course approval, a meeting pertaining to continuing education tracking software and a meeting with stakeholders to discuss the course approval process.
- Finance: A report was given by Richard Dewling on behalf of the Finance Committee.
 - No report.
- Licensure: A report was given by Committee Chair Ira Whitman on behalf of the Licensure Committee.
 - Ira Whitman's report included a discussion of the response to the Job Task Analysis survey, the draft licensing rules, the date the Department will terminate issuing temporary licenses, the results of the Job Task Analysis survey, and the Candidate Handbook.
- Website/Outreach: A report was given by Committee Chair Christopher Motta on behalf of the Website/Outreach Committee.
 - Chris Motta's report included a discussion of webcasting Board meetings and changes to the Board's web site.
- Professional Conduct: A report was given by Committee Chair Jorge Berkowitz on behalf of the Professional Conduct Committee.
 - Jorge Berkowitz discussed the complaint form, the instructions for the complaint form and the disciplinary process flowchart. He also discussed the Committee's Open Forum scheduled for February 14, 2012.
 - Motion by Jorge Berkowitz authorizing the Professional Conduct Committee to generate for posting a synopsis of the findings of the Board as soon as practical.
 - Seconded by Constantine Tsentas. Motion adopted after debate (9Y, 1N, 1 Absent).
 - Roll call vote as follows:

- Berkowitz Y
 - Brilliant Y
 - Dewling Y
 - Dodge Y
 - Held Y
 - Motta Y
 - Muessig Y
 - Pisauro Absent
 - Tsentas N
 - Whitman Y
 - Sweeney Y
- Rulemaking: A report was given by Committee Chair Joann Held on behalf of the Rulemaking Committee.
 - Joann Held discussed the progress of the Committee’s rulemaking efforts relating to licensing and she noted that a conference call took place with members of the Finance Committee and DEP staff to discuss fees.
- Ongoing Business
 - Vice-Chairman Joann Held discussed the Board’s meeting schedule for 2012.
 - Other items that were discussed included resource issues, pending Board vacancies and a thank you to Henry from DEP’s cafeteria for supplying the Board with water at every meeting.
- New Business
 - None
- Public Comment
 - Ted Toskas, LSRP
 - Indicated that some parts of the complaint form are too generic.
 - Suggested that the Outreach Committee should be more proactive with communicating with the public and not rely on DEP or the LSRPA.
 - Daryl Shaun Dixon, Charge Lots/Pep Cars
 - Offered comments about electric cars powered by storm water.
 - Michael Morris, LSRP

- Spoke about mass mailing from his firm which contained incorrect information and offered apologies.
 - Julian Davis, LSRP
 - Discussed issues of contracts as it relates to the complaint form.
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- The meeting adjourned at 5:45 p.m.