

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

February 21, 2012 Meeting Minutes

4:00 p.m., Public Hearing Room, DEP, Trenton

Board Members:

Present: Jorge Berkowitz, Richard Dewling, Lawra Dodge, Joann Held, Christopher Motta (by phone), Karl Muessig, David Sweeney, Constantine Tsentas, Ira Whitman.

Absent: Phil Brilliant, Mike Pisauro.

Others Present: Liaison Karen Hershey, DAG George Schlosser substituting for DAG Kimberly Hahn, Executive Assistant David Haymes.

Proceedings:

- Meeting called to Order at 4:05 by Chairman Sweeney.
- Statement by Chairman Sweeney that adequate notice of the meeting was provided pursuant to the Open Public Meetings Act.
- Approval of the February 6, 2012 minutes.
 - Motion by Richard Dewling to accept minutes, seconded by Ira Whitman; approved unanimously except for Jorge Berkowitz who abstained due to absence at the February 6, 2012 meeting.
- Chairman's Report
 - Chairman Sweeney discussed Board staffing; Board Chairs were asked to provide a job description and expected hours to Richard Dewling by next meeting.
- Committee Reports
 - Audit: A report was given by Constantine Tsentas on behalf of Audit Committee Chair Phil Brilliant.
 - Connie Tsentas reported on the status of the audits, noting that the Committee will re-evaluate the process for confirming receipt of the audit questionnaire.

- Continuing Education: A report was given by Committee Chair Lawra Dodge on behalf of the Continuing Education Committee.
 - Lawra Dodge’s report included a discussion of course approval requests, tracking issues, and the Committee’s intention to post a list of approved courses on the Board’s web site.
 - Motion by Lawra Dodge for the Board to approve a 5 credit course request submitted by Daniel Toder for the New Jersey Water Environment Association (NJWEA) based on recommendation from the Continuing Education Committee.
 - Seconded by Karl Muessig. Motion adopted after debate (8Y, 0N, 1 Abstention, 2 Absent).
 - Roll call vote as follows:
 - Berkowitz Y
 - Brilliant Absent
 - Dewling Y
 - Dodge Y
 - Held Y
 - Motta (by phone) Abstain
 - Muessig Y
 - Pisauro Absent
 - Tsentas Y
 - Whitman Y
 - Sweeney Y

- Finance: A report was given by Committee Chair Richard Dewling on behalf of the Finance Committee.
 - Richard Dewling reported that the Attorney General’s Office is working on supplying DAG Board charges more quickly.

- Licensure: A report was given by Committee Chair Ira Whitman on behalf of the Licensure Committee.
 - Ira Whitman’s report included a discussion of the exam and application process, wherein he noted that the Committee determined that a first time applicant who does not pass the exam after three attempts must wait one year to apply to become an LSRP, the same as the previously adopted policy for temporary licensees.
 - Ira Whitman then called on DEP’s Frank Pinto to update the Board on the status of the exam, the candidate bulletin and the application drafting process.

- Website/Outreach: A report was given by Committee Chair Christopher Motta on behalf of the Website/Outreach Committee.
 - Chris Motta's report included an update on the Committee's ongoing evaluation of the Board's web site.
- Professional Conduct: A report was given by Jorge Berkowitz on behalf of the Professional Conduct Committee.
 - Jorge Berkowitz' report included a discussion of criminal acts committed by LSRPs, the complaint form and instructions which are now on the Board's web site, the outcome of the Open Forum on February 14 and the disciplinary process as it relates to individuals who do not respond to the audit questionnaire.
- Rulemaking: A report was given by Committee Chair Joann Held on behalf of the Rulemaking Committee.
 - Joann Held discussed the progress of the Committee's rulemaking efforts, noting the progress of each of the rule sections and stressing the importance of obtaining additional staff to help with rule drafting.
- Ongoing Business
 - None
- New Business
 - None
- Public Comment
 - Steve Posten, LSRP
 - Suggested that the audit questionnaire should be sent via certified mail, not by email.
 - Suggested that if an individual does not respond to an audit questionnaire, their license should be suspended.
- The meeting adjourned at 5:27 p.m.

