## NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

# FINAL

### January 7, 2013 Meeting Minutes

#### 4:30 p.m., Public Hearing Room, DEP, Trenton

#### **Board Members:**

*Present:* Phil Brilliant, Richard Dewling, Lawra Dodge (by phone), Joann Held, Christopher Motta, Karl Muessig, Mike Pisauro, Dave Sweeney, Constantine Tsentas

Absent: Jorge Berkowitz, Ira Whitman

*Others Present*: Board Secretary Karen Hershey, DAG Kimberly Hahn, Executive Assistant David Haymes

#### **Proceedings:**

- Meeting called to Order at 4:02 by Chairman Sweeney.
- Statement by Chairman Sweeney that adequate notice of the meeting was provided pursuant to the Open Public Meetings Act.
- Approval of the December 17, 2012 minutes.
  - Motion by Constantine Tsentas to approve December 17, 2012 minutes, seconded by Phil Brilliant; approved unanimously except for Karl Muessig who abstained due to absence at December 17, 2012 meeting.
- Chairman's Report
  - The Chairman reported that he gave Henry a Holiday gift on behalf of the Board.
- Committee Reports
  - Audit: A report was given by Committee Chair Phil Brilliant on behalf of the Audit Committee.
    - Phil Brilliant reported that five audit questionnaire recipients were selected for January.
    - Phil Brilliant also announced that the following audit has been deemed complete:

512070 Salih Kokol, Selected July 9, 2012, Completed January 7, 2013.

- Continuing Education: A report was given by Committee Chair Lawra Dodge on behalf of the Continuing Education Committee.
  - Lawra Dodge reported on the progress of the Continuing Education Committee.
- Finance: A report was given by Committee Chair Richard Dewling on behalf of the Finance Committee.
  - Richard Dewling reported that his Committee will introduce the budget at the next meeting in February. He also discussed some items relative to the budget including the frequency of the exam and an IT contract for online license renewals.
- Licensure: A report was given by Board Chairman David Sweeney for Committee Chair Ira Whitman on behalf of the Licensure Committee.
  - Motion by David Sweeney to approve for examination the individuals named in the January 7, 2013 list of LSRP Exam Candidates Submitted for Board Approval (15 applicants listed).
  - Seconded by Constantine Tsentas; motion adopted after debate (9Y,0N, 2 Absent, no Abstentions).
  - Roll call vote as follows:
    - o Berkowitz-Absent
    - o Brilliant- Y
    - Dewling-Y
    - o Dodge- Y
    - Held-Y
    - o Motta- Y
    - o Muessig-Y
    - o Pisauro-Y
    - o Tsentas-Y
    - o Whitman-Absent
    - o Sweeney-Y
- Website/Outreach: Committee Chair Chris Motta indicated that he had nothing to report.

• Professional Conduct: A report was given by Chairman David Sweeney for Committee Chair Jorge Berkowitz on behalf of the Professional Conduct Committee.

- Chairman Sweeney indicated that there was nothing to report.
- Rulemaking: A report was given by Joann Held on behalf of the Rulemaking Committee.
  - Joann Held reported on the progress of the Rulemaking Committee, noting that the Committee is receiving comments on the draft subchapters that are on the Board's web site. She also reported that the Committee continues to consider the issue of record retention. She also indicated that the rule effort is about a year behind and she projects a final rule adoption in April 2014.
  - Phil Brilliant asked if the Rulemaking Committee would consider exempting LSRPs from having to pay fees for UST certifications. Chairman Sweeney responded that this issue falls under DEP and that he would do further investigation; the DAG concurred that that the Board has no jurisdiction but could make a recommendation to DEP.
- Confidentiality and Release of Public Information (Ad Hoc): A report was given by Committee Chair Mike Pisauro on behalf of the Committee.
  - Committee Chair Mike Pisauro indicated that he had nothing to report.
- Ongoing Business
  - Lawra Dodge inquired about the two Board vacancies; Chairman Sweeney indicated that there are no developments.
  - Joann Held suggested that the Board consider adding additional FAQs to the Board's web site in light of some of the rule comments that were received. She reported that some of these comments could not be appropriately addressed in the rules but could be clarified in a FAQ.
- New Business
  - o None
- Second Monthly Meeting: January 22, 2013.
  - Chairman Sweeney raised the need for a second meeting in January and then made a motion to not hold a meeting on January 22, 2013.
  - Seconded by Richard Dewling, motion adopted after debate with all present voting Yes.

- Public Comment
  - o William Call, Birdsall, LSRPA
    - Suggested that the Board consider such issues as confidentiality and employer-employee contracts when considering records retention.
- The meeting adjourned at 5:03 p.m.