## NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

## **FINAL**

## March 4, 2013 Meeting Minutes

## 4:00 p.m., Public Hearing Room, DEP, Trenton

#### **Board Members:**

**Present:** Phil Brilliant, Lawra Dodge, Joann Held, Christopher Motta, Karl Muessig, Michael Pisauro, Dave Sweeney, Constantine Tsentas, Ira Whitman

Absent: Jorge Berkowitz, Richard Dewling

*Others Present*: Board Secretary Karen Hershey, DAG Kimberly Hahn, Executive Assistant David Haymes

# **Proceedings:**

- Meeting called to Order at 4:03 by Chairman Sweeney
- Statement by Chairman Sweeney that adequate notice of the meeting was provided pursuant to the Open Public Meetings Act.
- Approval of the February 19, 2013 minutes.
  - Motion by Constantine Tsentas to approve February 19, 2013 minutes, seconded by Joann Held; all voted Yes except for Lawra Dodge, Michael Pisauro and David Sweeney who abstained due to absence at February 19, 2013 meeting.
  - Motion did not carry (6Y, 3Abstain, 2 Absent); Motion to approve these minutes tabled until the next meeting.
- Chairman's Report
  - The Chairman indicated that he had nothing to report.
- Committee Reports
  - Audit: A report was given by Committee Chair Phil Brilliant on behalf of the Audit Committee.
    - Phil Brilliant announced that the following audits have been deemed complete:

509883 Ronald F. Dooney, Selected January 9, 2012, Completed March 4, 2013. 510385 John W. Love, Selected December 3, 2012, Completed March 4, 2013. 570701 Thomas S. Smith, Selected December 3, 2012, Completed March 4, 2013. 581780 David J. Carlson, Selected December 3, 2012, Completed March 4, 2013.

- Continuing Education: A report was given by Committee Chair Lawra Dodge on behalf of the Continuing Education Committee.
  - Motion by Lawra Dodge to approve the following continuing education course:

NJDEP Vapor Intrusion Guidance submitted by Rutgers Office of Continuing Education for 2 Regulatory and 4.5 Technical CECs.

- Seconded by Constantine Tsentas; motion adopted after debate; all present voted Yes.
- Finance: A report was given by Committee Chair Richard Dewling on behalf of the Finance Committee.
  - Richard Dewling indicated that he had nothing to report.
- Licensure: A report was given by Committee Chair Ira Whitman on behalf of the Licensure Committee.
  - Ira Whitman reported that his Committee is working on drafting a new Licensing, Application and Examination policy to replace the previous policy now that Temporary licenses have been phased out.
  - Ira Whitman also discussed considerations relative to retaining Caviart as the exam contractor going forward including cost, exam questions, etc.
- Website/Outreach: A report was given by Outreach Committee Chair Chris Motta on behalf of the Outreach Committee.
  - Chris Motta indicated that he intends to review the current Board web site side-by-side with the proposed new site to ensure consistency as far as content.
- Professional Conduct: A report was given by Chairman Sweeney for Jorge Berkowitz on behalf of the Professional Conduct Committee.

- Chairman Sweeney reported that there were no new disciplinary matters for consideration by the Board at this meeting.
- Rulemaking: A report was given by Joann Held on behalf of the Rulemaking Committee.
  - Joann Held reported that she sent draft subchapters of the rules to the Board's Committees for another review before moving forward with the proposal.
  - Joann Held then made a motion to post Subchapter 3 Fees on the Board web site.
  - Seconded by Chairman Sweeney; motion adopted after debate. All present voted Yes.
  - The Board discussed whether to hold a Rules Forum to obtain feedback on the entire draft rule. The Board was in agreement that they should consider this action.
- o Confidentiality and Release of Public Information (Ad Hoc): A report was given by Committee Chair Mike Pisauro on behalf of the Committee.
  - Committee Chair Mike Pisauro indicated that he had nothing to report.
- Ongoing Business
  - None
- New Business
  - o None
- Second Monday Meeting Discussion: March 18, 2013
  - Chairman Sweeney raised the need for a second meeting in March and then made a motion to not hold a meeting on March 18, 2013.
  - Seconded by Constantine Tsentas; motion adopted after debate with all present voting Yes.
- Public Comment
  - Ted Toskos, LSRP
    - Encouraged the Continuing Education Committee to consider automatic CEC approval for DEP courses, and to streamline the process for LSRPs seeking retroactive credits.

- o Steve Posten, LSPRA
  - Supported Rules Forum and suggested a separate form for LSRPs who are requesting continuing education credits for a course.
- The meeting adjourned at 4:54 p.m.