

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

August 6, 2018 Meeting Minutes

4:00 p.m., Public Hearing Room, DEP, Trenton

Board Members:

Present

Jorge Berkowitz
Phil Brilliant
Lawra Dodge
Joann Held
Jeffrey Hoffman
Kathi Stetser (via teleconference)
Peter Strom

Absent

Christopher Motta
Mark Pedersen
Connie Tsentas
Ira Whitman

Others Present:

Board Executive Director Janine MacGregor
Board Staff Dana Haymes
DAG Nielsen Lewis

Proceedings:

- Meeting called to Order at 4:10 PM by Vice-Chairperson Joann Held.
- Vice-Chairperson Joann Held read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.
- Roll Call:
 - Jorge Berkowitz - present
 - Phil Brilliant - present
 - Lawra Dodge - present
 - Joann Held - present

- Jeffrey Hoffman - present
- Christopher Motta - absent
- Mark Pedersen - absent
- Kathi Stetser - present (via teleconference)
- Peter Strom - present
- Connie Tsentas - absent
- Ira Whitman - absent

A quorum of the Board was in attendance.

- Motion by Joann Held to approve the July 9, 2018 Board Meeting Minutes.

Motion tabled as there are insufficient members who were present at the July 9, 2018 Board Meeting to constitute a quorum to vote on this motion.

- **Chairperson’s Report**

No report.

- **Executive Director’s Report**

Judi Morrow and Dana Haymes are reviewing audits and making reports to the audit review teams, they are currently working on auditees selected in April 2018.

Committee Reports:

- **Audit Committee – Jorge Berkowitz**

Jorge Berkowitz reported that 6 LSRPs will be selected for audit this month and the Audit Review Teams have reported 10 audits as complete:

LSRP Name	LSRP License	Date of Audit Selection
David Intintola	581170	August 8, 2016
Moses Alcala	586412	January 3, 2017
Brian Babcock	628821	June 5, 2017
Kenneth Paul	574879	September 11, 2017
Kenneth Tyson	574880	September 11, 2017
John Virgie	576297	September 11, 2017
Jan Ilves	594638	December 4, 2017
Donald Bello	574870	December 4, 2017
Eric Snee	668739	December 4, 2017
Christian Esposito	668072	December 4, 2017

- **Continuing Education – Lawra Dodge**

The Committee is currently reviewing 10 applications for approval of continuing education credits.

- **Finance Committee – Christopher Motta**

Janine MacGregor reported for Christopher Motta.

Draft SRPL Board Budget for Fiscal Year 2019 (July 1, 2018 – June 30, 2019) was presented. There will be a motion for approval at the September 2018 meeting.

- **Licensure Committee – Kathi Stetser**

The Board received license renewal applications, which were due July 24, 2018 for the expiration date of October 22, 2018. About 146 applications were due and approximately 95 have been approved so far. Staff will contact the LSRPs whose licenses expire on October 22, 2018 who have not yet submitted a license renewal application to find out their status.

Three notices of license suspension have been sent to LSRPs who have not paid the 2018 annual license fee.

The Board received 77 applications to take the October 17, 2018 Licensing Examination. 74 have been accepted. The Committee has decided to deny three.

- **Outreach Committee – Peter Strom**

No report.

- **Professional Conduct Committee – Phil Brilliant**

No report.

- **Rules Committee – Joann Held**

Joann Held would like to hear from the Board as to whether the Board should go ahead with rule revisions, or wait until SRRA 2.0 is finalized.

Kathi Stetser noted that the Licensure Committee has some things that should be considered for rule revisions.

Dana Haymes will circulate the latest list and solicit input from DOL and Committee Chairs.

- **Ongoing Business:**

Janine MacGregor reported that a SRRA 2.0 Stakeholder meeting was held last month. Janine MacGregor, Joann Held and Phil Brilliant represented the Board. Various stakeholder groups were present, as well as representatives of the Department. A hearing is expected in October 2018, and a proposed bill is tentatively scheduled for December 2018. Mark Pedersen is proposing breakout sessions with stakeholders to discuss specific topics of concern.

- **New Business:**

None

- **Next Board Meeting is scheduled for September 17, 2018.**

- **Public Comments:**

Justin Lauterbach, RT Environmental Services. Mr. Lauterbach submitted an application for the LSRP examination after the July 15, 2018 deadline. He started preparing his application in early spring, and the only requirement he did not meet was the Rutgers Case Study Training Course, which he attended on June 13, 2018. He was overwhelmed with work and personal life, and didn't realize that the application was due on July 15, not the end of July. If he can't sit for the examination in the Fall, he would have to wait until 2020. His application is now complete, and he feels confident that he will pass the exam. He is requesting reconsideration of the Board staff's decision to reject his application, and that his application is accepted and reviewed.

Roger Ferguson, LSRPA. LSRPA is pleased there are 77 applications for license approval. The LSRPA would like the list in order to advertise the exam prep class held by the LSRPA. Janine MacGregor will be in touch with the LSRPA.

Motion by Phil Brilliant to adjourn the meeting.

Motion seconded by Jeffrey Hoffman.

All present voted yes.

The motion was carried.

Meeting adjourned at 5:00 PM.