

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

JANUARY 3, 2022 Meeting Minutes

4:00 PM

Meeting held via Microsoft Teams

Until further notice, the open public meetings of the Board will be held via Microsoft Teams.

To participate by phone, use the following:

Toll free number: 1-(856) 338-7074 and Conference ID: 906475949

Or connect via the link on the Board Website www.nj.gov/l srpboard

Board Members:

Present

Phil Brilliant
Joann Held
Jeffrey Hoffman
Mark Pedersen
Michael Renzulli
Kathi Stetser
Peter Strom
Ira Whitman

Absent

Lawra Dodge

Others Present

Executive Director Janine MacGregor
Board Staff Dana Haymes
Board Staff Victoria Glean
DAG Nielsen Lewis

Members of the Public that were present:

Rayna Laiosa, Charles Stebbins

Proceedings

- Meeting called to Order at 4:01 PM by Chairperson Mark Pedersen
- Mark Pedersen read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.
- Roll Call:

Phil Brilliant	- Present
Lawra Dodge	- Absent
Joann Held	- Present
Jeffrey Hoffman	- Present
Mark Pedersen	- Present
Michael Renzulli	- Present
Kathi Stetser	- Present
Peter Strom	- Present
Ira Whitman	- Present

A quorum of the Board was in attendance.

- **Approval of the Board Meeting Minutes**
 - Motion by Mark Pedersen to approve the December 6, 2021 Board Meeting Minutes.

Motion seconded by Ira Whitman

Roll Call Vote:

Phil Brilliant	- Yes
Lawra Dodge	- Absent
Joann Held	- Yes
Jeffrey Hoffman	- Yes
Michael Renzulli	- Yes
Kathi Stetser	- Yes
Peter Strom	- Yes
Ira Whitman	- Yes
Mark Pedersen	- Yes

The Motion to approve the minutes was carried.

- Motion by Mark Pedersen to approve the December 6, 2021 Board Meeting Minutes of the Closed Session.

Motion seconded by Ira Whitman.

Roll Call Vote:

Phil Brilliant	- Yes
Lawra Dodge	- Absent
Joann Held	- Yes
Jeffrey Hoffman	- Yes
Michael Renzulli	- Yes
Kathi Stetser	- Yes
Peter Strom	- Yes
Ira Whitman	- Yes
Mark Pedersen	- Yes

The Motion to approve the minutes was carried.

- **Chairperson's Report**

Mark Pedersen thanks the Board Members who have accepted new responsibilities with the retirement of Dr. Jorge Berkowitz. Dr. Ira Whitman is appointed the new chairperson of the Audit Committee, Phil Brilliant is appointed to the Audit Committee, and Mike Renzulli is appointed to the Professional Conduct Committee.

The Department has had some significant retirements, including Ken Kloo, Karen Kloo, Mary Joe Aiello, Kevin Kratina, Barry Frasco, Scott Brubaker and many more. The persons who will be replacing the retirees will be announced. This is a positive opportunity for the Department to move ahead.

- **Executive Director's Report**

Janine MacGregor apologizes that the agenda was not posted on the Board website today.

Committee Reports

- **Audit Committee – Ira Whitman**

Ira Whitman reported that the following audits are reported as complete and concluded:

Auditees Selected September 2021:

David Daniels – 575604

Ira Whitman reported that 70 auditees will be selected for audit in 2022, 5 in January, 5 in February, and 6 in each of the following 10 months.

Statistics of what has been accomplished:

2021 – 72 auditees selected, 50 reported out, there are still 22 in the queue.

2020 – 21 auditees selected in 2020 were reported as complete in 2021.

2019 – 1 auditee selected in 2019 was reported as complete in 2021.

Complaints originating from the Audit Committee:

- 2017 – 1
- 2018 – 2
- 2019 – 5
- 2020 – 8
- 2021 – 7

All complaints have been concluded except for three from 2021 which are pending.

Complaints regarding missed timeframes began in late 2019 or 2020. The Audit Committee will be considering the issuance of complaints from audits based on various factors.

- **Continuing Education – Lawra Dodge**

Joann Held reported on behalf of Lawra Dodge that the following Continuing Education Programs have been approved by the Continuing Education Committee to be offered both in-person and via AVLF:

TITLE	PROVIDER	DATE	CECs	PROPOSED COURSE NUMBER
RAOs – Important Practitioner Tips	LSRPA	TBD	1.5 Regulatory	2022-001
Due Diligence	LSRPA	TBD	2 Regulatory and 2 Technical	2022-002
Hot Topics in Site Remediation	Riker Danzig	December 8, 2021	1.5 Regulatory	2022-003

- **Finance Committee – Michael Renzulli**

Michael Renzulli reported that the Committee had a discussion with the LSRPA on December 13, 2021 and received some interesting thoughts on revenue generating and cost shifting. The Committee will consider the ideas presented by the LSRPA and report back in the future.

- **Licensure Committee – Kathi Stetser**

Janine MacGregor noted that applications for the LSRP license will be expected December 1, 2021 – January 15, 2022. A listserv about the licensure application and exam was issued and is available on the Board website. The exam will be held on April 28, 2022 in East Windsor, NJ in person. Additional covid guidelines will be issued closer to the date of the exam.

- **Outreach Committee – Peter Strom**

No report.

- **Rules Committee – Joann Held**

Joann Held reported that she expects the Committee will discuss the final legal input from the Division of Law with DAG Niel Lewis this week.

- **Professional Conduct Committee – Phil Brilliant**

- Motion to enter closed session to discuss proposed revisions to the process for assessing penalties in complaints, and settlement of Complaint 002-2019 (Kathi Stetser recused), Complaint 003-2021 and Complaint 006-2021.

Motion seconded by Mark Pedersen.

All present voted yes.

The Motion was carried.

Open session resumed at 6:16 PM

- Motion by Phil Brilliant, in the matter of Complaint 002-2019, to amend the settlement terms to offer settlement at \$7,000.00 and to authorize this offer to be issued under signature of the Board Chairperson for violations of N.J.A.C. 7:26I-6.3(a) and N.J.A.C. 7.26I-6.3(b).

Motion seconded by Joann Held.

Roll Call Vote:

Phil Brilliant	- Yes
Lawra Dodge	- Absent
Joann Held	- Yes
Jeffrey Hoffman	- Yes
Michael Renzulli	- Yes

Kathi Stetser - Abstain due to recusal
Peter Strom - Yes
Ira Whitman - Yes
Mark Pedersen - Yes

The Motion was carried.

- o Motion by Phil Brilliant, in the matter of Complaint 003-2021, to find the subject not in violation.

Motion seconded by Joann Held.

Roll Call Vote:

Phil Brilliant - Yes
Lawra Dodge - Absent
Joann Held - Yes
Jeffrey Hoffman - Yes
Michael Renzulli - Yes
Kathi Stetser - Yes
Peter Strom - Yes
Ira Whitman - Yes
Mark Pedersen - Yes

The Motion was carried.

- o Motion by Phil Brilliant, in the matter of Complaint 006-2021, to find the subject in violation of N.J.A.C. 7:26I-6.8(c) and N.J.A.C. 7:26I-6.18(b) and to notify the subject through correspondence under signature of the Board chairperson of the Board's intent to assess a penalty of \$1000.00 through formal disciplinary action unless settlement is reached, and to authorize the Professional Conduct Committee settlement review team to negotiate a settlement within the parameters discussed in closed session, and if no settlement is reached, to proceed with formal disciplinary action.

Motion seconded by Mark Pedersen.

Roll Call Vote:

Phil Brilliant - Yes
Lawra Dodge - Absent
Joann Held - Yes
Jeffrey Hoffman - Yes
Michael Renzulli - Yes
Kathi Stetser - Yes
Peter Strom - Yes
Ira Whitman - Yes

Mark Pedersen - Yes

The Motion was carried.

Joann Held departed the meeting.

The subject of Complaint 006-2021 is Robert Oestreich (LSRP 573685).

- **Ongoing Business**

None.

- **New Business**

None.

- **Next Board Meeting**

Motion by Mark Pedersen to cancel the January 18, 2022 meeting of the Board.

Motion seconded by Phil Brilliant.

All present voted yes.

The Motion was carried.

The next Board Meeting will be February 7, 2022.

- **Public Comments**

None.

The Meeting adjourned at 6:23 pm.