

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

November 7, 2022 Meeting Minutes

4:00 PM

Meeting held via Microsoft Teams

Until further notice, the open public meetings of the Board will be held via Microsoft Teams.

To participate by phone, use the following:

Toll free number: 1-(856) 338-7074 and Conference ID: 906475949

Or connect via the link on the Board Website www.nj.gov/l srpboard

Board Members:

Present

Phil Brilliant
Michele Christina
Lawra Dodge
Joann Held
Jeffrey Hoffman
Michael Renzulli
Kathi Stetser
Paul Stofa
Peter Strom
Ira Whitman

Absent

None

Others Present

Board Staff Dana Haymes
Board Staff Victoria Glean
DAG Buffy Wilson

Members of the Public that were present:

Candace Baker, Kathleen Whooley, Ken Haduch, Marlene Lindhardt, Caryn Barnes, Dick Katz, David Hoffman, William Call, Sonya Ward, Charles Stebbins, David Morris, Chris Dailey

Proceedings

- Meeting called to Order at 4:02 PM by Chairperson Paul Stofa.
- Chairperson Stofa read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.
- Roll Call:

Phil Brilliant - Present
 Michele Christina - Present
 Lawra Dodge - Present
 Joann Held - Present
 Jeffrey Hoffman - Present
 Michael Renzulli - Present
 Kathi Stetser - Present
 Paul Stofa - Present
 Peter Strom - Present
 Ira Whitman - Present

A quorum of the Board was in attendance.

- **Approval of the Board Meeting Minutes**

- Motion by Paul Stofa to approve the October 3, 2022 Board Meeting Minutes.

Motion seconded by Jeff Hoffman

Roll Call Vote:

Phil Brilliant - Yes
 Michelle Christina - Yes
 Lawra Dodge - Abstain
 Joann Held - Yes
 Jeffrey Hoffman - Yes
 Michael Renzulli - Yes
 Kathi Stetser - Yes
 Peter Strom - Yes
 Ira Whitman - Yes
 Paul Stofa - Yes

The Motion to approve the minutes was carried.

- Motion by Paul Stofa to approve the October 3, 2022 Board Meeting Minutes of the closed session.

Motion seconded by Phil Brilliant

Roll Call Vote:

Phil Brilliant	- Yes
Michelle Christina	- Yes
Lawra Dodge	- Abstain
Joann Held	- Yes
Jeffrey Hoffman	- Yes
Michael Renzulli	- Yes
Kathi Stetser	- Yes
Peter Strom	- Yes
Ira Whitman	- Yes
Paul Stofa	- Yes

The Motion to approve the minutes was carried.

- **Chairperson's Report**

Paul Stofa stated he had no specific items to raise, but noted that there will be information about the proposed amendments to the SRPL Board Rules. He suggests that all follow the Department website regarding recent proposed rules for the CSRRP Program.

- **Executive Director's Report**

Dana Haymes reported that the Board hourly Judi Morrow will be retiring on November 15, 2022. Judi has been a great help to the Board, and we will all miss her and thank her for her contributions.

Lawra Dodge thanked the Board for their sentiments regarding her employee LSRP Matt Mauro who passed away recently.

Committee Reports

- **Ad Hoc Committee on Board Membership – Michele Christina**

Michele Christina reported that the Ad Hoc Committee met on October 25, 2022. Present were Michele Christina, Ira Whitman, Joann Held, Dana Haymes and Paul Stofa. She noted

that the SRPL Board is not at full capacity as set forth in the SRRA and at least one current Board Member is looking to retire. Having less than the full complement of board membership may detrimentally impact the Board's ability to act.

The Committee decided it would be helpful to reach out to Janine MacGregor, the former Executive Director of the Board, and Jessica Sponaugle, the Department Liaison to the Governor's Office, to better understand the process of identifying and approving proposed Board Members. At this time, it seems that legislative committee reviews are often the point where prospective applicants get held up.

The Committee has also identified some groups that may be interested in getting the word out about Board vacancies, including the LSRPA, Environmental Departments at state colleges / universities, and the Environmental Law Section of the NJ Bar Association.

The Committee plans to meet with Janine MacGregor and Jessica Sponaugle on December 19. The Committee will draft a job description for SRPL Board members which can be distributed to groups to help recruit prospective members.

Ira Whitman noted that if an attorney were to join the Board as a Member, they should be aware of what functions the attorney may or may not be allowed to play; for example, representing LSRPs before the Board for complaints may not be permitted.

Dana Haymes noted that the application of Charles Stebbins to be a Board Member is pending.

Joann Held noted that the Committee would also like to better define the process for applying to be a Board Member and identify how the Board can assist in expediting the process.

- **Licensure Committee – Kathi Stetser**

Kathi Stetser reported that the invoices for the 2023 annual license fees will be sent to LSRPs soon. Please make sure your contact information is up to date.

The Board is finalizing the exam contract.

- **Professional Conduct Committee – Phil Brilliant**

No report.

- **Audit Committee – Ira Whitman**

Ira Whitman reported that the Board has selected 6 LSRPs for audit for the month of November 2022.

Ira Whitman reported that the following audits are complete:

William Groeling – 574054 – July 2022 - conclude
 Kevin Donlon – 748621 – August 2022 – conclude
 John Ash – 594900 – August 2022 – conclude
 Paul Probasco – 835739 – August 2022 – conclude
 Frank Dougherty – 591679 – August 2022 – conclude
 Christopher Zieger – 668065 – August 2022 – conclude
 Harish Pesari – 582865 – August 2022 - conclude
 Richard Lake – 577512 – September 2022 – conclude
 Mathieu Morris – 748538 – September 2022 – conclude
 Jarrad Kantor – 747658 – September 2022 – conclude
 Tiina Seres -783585 – September 2022 - conclude
 Jonas Holliss – 666084 – October 2022 – conclude
 Matthew Lev – 835207 – October 2022 – conclude

Ira Whitman also thanked Judi Morrow for her contributions to the Board.

Ira Whitman noted that LSRPs must be aware of timeframes and report them using the appropriate forms, even if there is an ACO in negotiation. LSRPs should not assume that the Department is aware that a timeframe may be missed. The notifications must be made using the appropriate forms.

- **Continuing Education – Lawra Dodge**

Lawra Dodge reported the following applications for approval of CECs are approved:

TITLE	PROVIDER	DATE	CECs	PROPOSED COURSE NUMBER
Current Status of the Most Commonly Used PFAS Analytical Methods in Comparison to Draft EPA Method 1633	Alpha Analytical	November 16, 2022 and On Demand	1 Technical	2022-038
Langan Environmental Workshop June 9, 2022	Langan	June 9, 2022	1.5 Technical	2022-039
Langan Environmental Workshop June 16, 2022	Langan	June 16, 2022	1.5 Technical	2022-040
GIS for Environmental Professionals	LSRPA	TBD	2 Technical	2022-041
Monitored Natural Attenuation – Technical Guidance Document Updates	LSRPA	TBD	1.5 Technical	2022-042

PFAS Interim Soil Standards Training	LSRPA and NJDEP CSRRP	November 10, 2022	1.5 Technical and 0.5 Regulatory	2022-043
Regulatory Roundtable – Technical Impracticability	LSRPA	January 17, 2023	1 Technical and 0.5 Regulatory	2022-044
Successful Remediation: Pitfalls to Avoid and Remediation in Bedrock – Part 2	LSRPA	TBD	2 Technical	2022-045
Technical Impracticability – Understanding Guidance and Implementation	LSRPA	TBD	1.5 Technical	2022-046
Understanding the 2022 Changes to the Field Sampling Procedures Manual and Proper Techniques in Field Sampling	CPES, LLC	October 21, 2022	2 Regulatory and 4 Technical	2022-047

- **Finance Committee – Michael Renzulli**

Michael Renzulli noted that the Site Remediation Professional Licensing Board Fee Calculation Report for CY 2023 was published in the New Jersey Register today at 54 NJR 2104(a).

- **Outreach Committee – Peter Strom**

No Report.

- **Rules Committee – Joann Held**

Joann Held noted that the Notice of Proposal for Board Rule Amendments was published today in the New Jersey Register at 54 NJR 1998(a). The public hearing is planned for December 20, 2022 at 4:00 P.M. via Teams. The comment period will close January 6, 2023. Further information is available on the Board website, and a listserv will be sent.

Joann Held noted that the Notice of Readoption without Change has been published in the October 17, 2022 New Jersey Register at 54 NJR 1971(b).

Joann Held noted that Board Members are not permitted to engage in discussions with the public regarding the proposal. Any comments should be directed to the Board at srplboardrulecomments@dep.nj.gov.

- **Ongoing Business**

None.

- **New Business**

None.

- **Next Board Meeting**

Motion by Paul Stofa to cancel the November 21, 2022 meeting of the Board.

Motion seconded by Lawra Dodge.

All present voted yes.

The motion was carried.

The next Board meeting will be December 5, 2022.

- **Public Comments**

William Call noted that he will forward the information about the upcoming annual license fee bills to the LSRPA members. The LSRPA will be submitting comments on the Rule Proposal.

Marlene Lindhardt noted that the NJR requests registration to speak at the public hearing for the proposed rule amendments by October 14, 2022. Dana Haymes noted that date was an error. Persons seeking to comment should register with the Board by December 16, 2022. However, anyone who would like to speak at the Public Hearing will be allowed to do so, if time remains following any comments from registered participants.

Kathleen Whooley requested that the agenda for today's meeting be posted on the Board website.

The Meeting adjourned at 4:40 PM.