

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

**December 5, 2022 Meeting Minutes**

4:00 PM

Meeting held via Microsoft Teams

Until further notice, the open public meetings of the Board will be held via Microsoft Teams.

To participate by phone, use the following:

Toll free number: 1-(856) 338-7074 and Conference ID: 906475949

Or connect via the link on the Board Website [www.nj.gov/l srpboard](http://www.nj.gov/l srpboard)

**Board Members:**

***Present***

Phil Brilliant  
Michele Christina  
Lawra Dodge  
Joann Held  
Michael Renzulli  
Kathi Stetser  
Paul Stofa  
Peter Strom  
Ira Whitman

***Absent***

Jeffrey Hoffman

***Others Present***

Board Staff Dana Haymes  
Board Staff Victoria Glean  
DAG Buffy Wilson

***Members of the Public that were present:***

Candace Baker, Marlene Lindhardt, Richard Katz, Randy Shuler, Kathleen Whooley, Ken Haduch, William Call, Chris Dailey, Sonya Ward, Charles Stebbins, Gwen Zervas, Rebecca Hollender

***Proceedings***

- Meeting called to Order at 4:03 PM by Chairperson Paul Stofa.
- Chairperson Stofa read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.
- Roll Call:

Phil Brilliant - Present  
Michele Christina - Present  
Lawra Dodge - Present  
Joann Held - Present  
Jeffrey Hoffman - Absent  
Michael Renzulli - Present  
Kathi Stetser - Present  
Paul Stofa - Present  
Peter Strom - Present  
Ira Whitman - Present

A quorum of the Board was in attendance.

- **Approval of the Board Meeting Minutes**
  - Motion by Paul Stofa to approve the November 7, 2022 Board Meeting Minutes.

Motion seconded by Joann Held.

Roll Call Vote:

Phil Brilliant - Yes  
Michelle Christina - Yes  
Lawra Dodge - Yes  
Joann Held - Yes  
Jeffrey Hoffman - Absent  
Michael Renzulli - Yes  
Kathi Stetser - Yes  
Peter Strom - Yes  
Ira Whitman - Yes  
Paul Stofa - Yes

The Motion to approve the minutes was carried.

- **Chairperson's Report**

Paul Stofa noted that the public should check the Department's website for updates regularly. The quarterly Brownfields Roundtable organized by Bill Lindner in the Brownfields Office will be held on December 7, 2022.

The Notice of Vacancy for the Executive Director position has been posted. It will be open from December 5-19, 2022.

- **Executive Director's Report**

Dana Haymes reminded all that the proposal for amendments to the SRPL Board Rules has been posted, and comments may be submitted to [srplboardrulecomments@dep.nj.gov](mailto:srplboardrulecomments@dep.nj.gov) through January 6, 2023.

### *Committee Reports*

- **Ad Hoc Committee on Board Membership – Michele Christina**

No report.

- **Licensure Committee – Kathi Stetser**

Kathi Stetser reported that the invoices for the 2023 annual license fees have been mailed and payment is due by December 30, 2022. If anyone hasn't received an invoice, please contact the Board.

Phil Brilliant asked if the period to submit the payment is shortened? Dana Haymes replied that usually payment is due by the end of the year. In the past, invoices may have been late, so additional time to pay may have been provided.

Victoria Glean noted that if payment is not received within 15 days of the due date a second notice will be sent.

- **Audit Committee – Ira Whitman**

Ira Whitman reported that the Board has selected 6 LSRPs for audit for the month of December 2022.

Ira Whitman reported that the following audits are complete:

Alexander Saltzman – 838480 – October 2022 – conclude  
James Ferris – 575433 – October 2022 – conclude

Michael Morris – 574427 – October 2022 - conclude  
 Calvin Teitsma – 783599 – November 2022 – conclude

- **Continuing Education – Lawra Dodge**

Lawra Dodge reported the following applications for approval of CECs are approved:

TITLE	PROVIDER	DATE	CECs	PROPOSED COURSE NUMBER
PFAS, Site Access and More	Riker, Danzig	November 17, 2022	1.5 Regulatory	2022-048
Regulatory Roundtable – Remedial Action Workplans	LSRPA	February 21, 2023	1 Technical and 0.5 Regulatory	2022-049
Regulatory Roundtable – Understanding and Complying with Regulatory, Direct Oversight and Pre-Purchaser Administrative Consent Orders	LSRPA	March 21, 2023	1.5 Regulatory	2022-050
RAP Applications and Guidance	CPES, LLC	December 13 and 15, 2022	6.5 Regulatory	2022-051
How Superfunds Impact Your Business	CIANJ	December 7, 2022	2.5 Regulatory	2022-052
Fill Material Guidance for SRP Sites	CPES, LLC	November 20, 2022	1 Technical and 2 Regulatory	2022-053
Regulatory Roundtable – Using ProUCL Statistical Software for Site Remediation	LSRPA	April 18, 2023	1 Technical and 0.5 Regulatory	2022-054
PFAS Remedial Technologies – Part One	BCONE	December 8, 2022	2 Technical	2022-055

- **Finance Committee – Michael Renzulli**

No Report.

- **Outreach Committee – Peter Strom**

Peter Strom reported that a listserv has been sent to notify that the course “Case Study Training- the Next Generation” (2019-098) is now open for registration. It is a prerequisite for qualification for the LSRP license. It will be held June 7 and 8, 2023 and June 14 and 15, 2023.

• **Rules Committee – Joann Held**

Joann Held noted that the Notice of Readoption without change was published on October 17, 2022 and the proposal for Board Rule Amendments was published in the New Jersey Register at 54 NJR 1998(a) on November 7, 2022. The public hearing is planned for December 20, 2022 at 4:00 P.M. via Teams. The comment period will close January 6, 2023. Further information is available on the Board website.

**Professional Conduct Committee – Phil Brilliant**

Motion by Phil Brilliant to enter closed session to discuss Complaint 001-2022.

Motion seconded by Joann Held.

All present voted yes.

The motion was carried.

Open session resumed at 5:02 PM.

Motion by Phil Brilliant to find no violation in the matter of Complaint 001-2022.

Motion seconded by Michele Christina.

Roll Call Vote:

- Phil Brilliant - Yes
- Michelle Christina - Yes
- Lawra Dodge - Yes
- Joann Held - Yes
- Jeffrey Hoffman - Absent
- Michael Renzulli - Yes
- Kathi Stetser - Yes
- Peter Strom - Yes
- Ira Whitman - Yes
- Paul Stofa - Yes

The Motion was carried.

- **Ongoing Business**

None.

- **New Business**

None.

- **Next Board Meeting**

Motion by Paul Stofa to cancel the December 19, 2022 meeting of the Board.

Motion seconded by Joann Held.

All present voted yes.

The motion was carried.

The next Board meeting will be January 9, 2023.

- **Public Comments**

Marlene Lindhardt thanked Lawra Dodge for participating in the LSRPA's ethics course. The LSRPA is appreciative of her efforts.

Candace Baker asked how many complaints have been made in 2022. Dana Haymes replied that to date there have been 3 complaints in 2022. Ira Whitman asked why there have been fewer complaints. Phil Brilliant suggested that the LSRPs may be doing better work, and the fact that there have been fewer deadlines this year may be helping LSRPs avoid complaints.

The Meeting adjourned at 5:10 PM.