

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

**February 6, 2023 Meeting Minutes**

4:00 PM

Meeting held via Microsoft Teams

Until further notice, the open public meetings of the Board will be held via Microsoft Teams.

To participate by phone, use the following:

Toll free number: 1-(856) 338-7074 and Conference ID: 906475949

Or connect via the link on the Board Website [www.nj.gov/l srpboard](http://www.nj.gov/l srpboard)

**Board Members:**

***Present***

Phil Brilliant  
Michele Christina  
Lawra Dodge  
Joann Held  
Jeffrey Hoffman  
Michael Renzulli  
Kathi Stetser  
Paul Stofa  
Peter Strom  
Ira Whitman

***Absent***

None

***Others Present***

Board Staff Dana Haymes  
DAG Buffy Wilson

***Members of the Public that were present:***

Candace Baker, Rebecca Hollender, Kathleen Whooley, Marlene Lindhardt, Randy Shuler, Charles Stebbins, William Call, Chris Dailey, Brian Smith, Kruti Oza, Caryn Barnes, Ken Haduch

***Proceedings***

- Meeting called to Order at 4:04 PM by Chairperson Paul Stofa.
- Chairperson Stofa read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.
- Roll Call:

Phil Brilliant - Present  
 Michele Christina - Present  
 Lawra Dodge - Present  
 Joann Held - Present  
 Jeffrey Hoffman - Present  
 Michael Renzulli - Present  
 Kathi Stetser - Present  
 Paul Stofa - Present  
 Peter Strom - Present  
 Ira Whitman - Present

A quorum of the Board was in attendance.

- **Approval of the Board Meeting Minutes**

- Motion by Paul Stofa to approve the January 9, 2023 Board Meeting Minutes.

Motion seconded by Ira Whitman.

Roll Call Vote:

Phil Brilliant - Yes  
 Michelle Christina - Yes  
 Lawra Dodge - Yes  
 Joann Held - Yes  
 Jeffrey Hoffman - Yes  
 Michael Renzulli - Yes  
 Kathi Stetser - Yes  
 Peter Strom - Yes  
 Ira Whitman - Yes  
 Paul Stofa - Yes

The Motion to approve the minutes was carried.

- Motion by Paul Stofa to approve the January 9, 2023 Board Meeting Minutes of the Closed Session.

Motion seconded by Jeff Hoffman.

Roll Call Vote:

Phil Brilliant	- Yes
Michelle Christina	- Yes
Lawra Dodge	- Yes
Joann Held	- Yes
Jeffrey Hoffman	- Yes
Michael Renzulli	- Yes
Kathi Stetser	- Yes
Peter Strom	- Yes
Ira Whitman	- Yes
Paul Stofa	- Yes

The Motion to approve the minutes of the closed session was carried.

- **Chairperson's Report**

Paul Stofa acknowledged the passing of DAG Nielsen Lewis in January. Niel provided many years of dedicated service to the SRPL Board. The SRPL Board thanks him for his service, and sends condolences to his family. Joann Held noted that she and Mark Pedersen attended the memorial service for Niel on February 4.

Paul Stofa noted that there will be a meeting to discuss Independent Professional Judgment organized by the Contaminated Site Remediation and Redevelopment Program on February 22, 2023, and a Brownfield Coalition of the Northeast Environmental Law Seminar on March 1, 2023. Some Board Members will be attending these events and speaking in their individual capacities, not on behalf of the Board, but will report back to the Board.

- **Executive Director's Report**

Dana Haymes reported that some LSRPs have expressed concern about obtaining enough live, in-person CEC credits for license renewal, as many continuing education programs are only held online. The Board has addressed this situation by narrowing the definition of Alternative Verifiable Learning Format to only those programs that are offered online, but not synchronously. A program is not considered to be Alternative Verifiable Learning Format if it is attended synchronously with its presentation, even if attended remotely online.

The Board's policy can be found on the Board's website at [https://www.nj.gov/lsrpboard/board/board\\_policy\\_statement\\_earning\\_cecs.pdf](https://www.nj.gov/lsrpboard/board/board_policy_statement_earning_cecs.pdf).

A listserv was also sent on July 13, 2022, and is available at [https://www.nj.gov/dep/srp/srra/listserv\\_archives/2022/20220713\\_srra.html](https://www.nj.gov/dep/srp/srra/listserv_archives/2022/20220713_srra.html).

### ***Committee Reports***

- **Ad Hoc Committee on Board Membership – Michele Christina**

Michele Christina reported that currently there are vacancies for two positions to be filled by LSRPs and one position to be filled by a member of a Statewide organization that promotes the protection of the environment, who is knowledgeable with respect to issues involving discharges of hazardous substances.

Michele has contacted Senator Lagana's office to request that the required recommendation of Charles Stebbins be completed and asked if anyone has a connection with the office to please let her know.

Michele is in the process of contacting environmental organizations in New Jersey to let them know of the opening for an environmental representative and request that anyone interested apply to the Board. If there are any LSRPs or members of the academic community with an interest in becoming a Board member, please contact the Board.

- **Licensure Committee – Kathi Stetser**

Kathi Stetser reported that the invoices for the 2023 annual license fees have been mailed and payment was due by December 30, 2022. If anyone hasn't received an invoice, please contact the Board.

The contract with Caviart to prepare and present the next LSRP exam has been finalized, and Caviart has begun the process of preparing the next exam, which is anticipated to be held in Fall 2023.

- **Audit Committee – Ira Whitman**

Ira Whitman reported that the Board has selected 6 LSRPs for audit for the month of February 2023 and 6 LSRPs for audit for the month of March 2023.

Ira Whitman reported that the following audits are complete:

Audits completed:

Raymond Minarovic – 628892 – December 2022  
 Patrick Moore – 835033 – December 2022  
 Amber Satterly – 837802 – December 2022  
 Dustin Kapson – 838433 – December 2022  
 Christopher Buck – 780574 – January 2023

- **Continuing Education – Lawra Dodge**

Lawra Dodge reported the following applications for approval of CECs are approved:

TITLE	PROVIDER	DATE	CECs	PROPOSED COURSE NUMBER
RCRA Waste Characterization Analytical Methods for Disposal	Alpha Analytical, Inc.	TBD	1 Technical	2023-003

- **Finance Committee – Michael Renzulli**

No Report.

- **Outreach Committee – Peter Strom**

No Report.

- **Rules Committee – Joann Held**

Joann Held reported that nine commenters submitted written comments on the proposed amendments to the SRPL Board Rules. Dana Haymes grouped similar comments and drafted initial responses. The Rules Committee will meet this week, and weekly thereafter, to finalize the responses. Responses will also be shared with Board Committees for their input where needed.

- **Professional Conduct Committee – Phil Brilliant**

Motion by Phil Brilliant to enter closed session to discuss Complaints 014-2021, 003-2022, and a license renewal matter.

Motion seconded by Michele Christina.

All present voted yes.

The motion was carried.

Open session resumed at 6:18

- Motion by Phil Brilliant, in the matter of Complaint 014-2021, to find the subject in violation of N.J.A.C. 7:26I-6.3(a) and to notify the subject through correspondence under signature of the Board chairperson of the Board's intent to assess a penalty of \$750.00 through formal disciplinary action unless settlement is reached, and to authorize the Professional Conduct Committee settlement review team to negotiate a settlement within the parameters discussed in closed session, and if no settlement is reached, to proceed with formal disciplinary action.

Motion seconded by Joann Held.

Roll Call Vote:

Phil Brilliant	– Yes
Michele Christina	– Yes
Lawra Dodge	– Yes
Joann Held	– Yes
Jeffrey Hoffman	– Yes
Mike Renzulli	– Yes
Kathi Stetser	– Yes
Peter Strom	– Yes
Ira Whitman	– Yes
Paul Stofa	- Yes

The motion was carried.

The subject of the complaint is Peter Sorge, LSRP #624376.

- Motion by Phil Brilliant, on behalf of Kathi Stetser, Chairperson of the Licensure Committee, in the matter of the LSRP License Renewal Application discussed in closed session, to find that a guilty plea to the crime of indecent exposure under §3127 of Title 18 of the Pennsylvania Consolidated Statutes (18 Pa. C. S. §3127) is a guilty plea to a crime involving moral turpitude under N.J.S.A. 58:10C-7.d(6) of the Site Remediation Reform Act as amended in 2019, and to authorize the Licensure Committee to work with Counsel to develop a recommendation on what action the Board may take in regards to the license renewal under all applicable laws and regulations.

Motion seconded by Joann Held.

Roll Call Vote:

Phil Brilliant	– Yes
Michele Christina	– No
Lawra Dodge	– Yes
Joann Held	– Yes
Jeffrey Hoffman	– Yes
Mike Renzulli	– Yes
Kathi Stetser	– Yes
Peter Strom	– No
Ira Whitman	– No
Paul Stofa	-Yes

The motion was carried.

- **Ongoing Business**

None.

- **New Business**

Paul Stofa stated that Board Members will be attending the Independent Professional Judgment meeting scheduled by the Contaminated Site Remediation and Redevelopment Program scheduled for February 22, 2023.

Paul Stofa stated that he will attend to observe the input received from various participating groups.

Kathi Stetser stated that she and Phil Brilliant will attend, but not on behalf of the Board, since the Rules Committee is still reviewing comments on the proposed amendments to the SRPL Board Rules. She stated that the meeting organizers require participants to participate, not just observe.

Phil Brilliant stated that he and Kathi Stetser have submitted case studies, and will attend on behalf of themselves and their organizations, but not on behalf of the Board.

Phil Brilliant stated that he would like the Board to consider holding Board meetings in a hybrid format. The Board discussed, and most agreed that holding the Board meetings via Teams allows greater participation by the public and a reduction in absences by the Board Members.

Joann Held suggested that the Board hold an in-person Board meeting in conjunction with the LSRPA's annual conference in June. Dana Haymes stated that she has contacted the LSRPA regarding the possibility of holding a Board meeting at the LSRPA conference.

- **Next Board Meeting**

Motion by Paul Stofa to cancel the February 21, 2023 meeting of the Board.  
Motion seconded by Michael Renzulli.

All present voted yes.

The motion was carried.

The next Board meeting will be March 6, 2023.

- **Public Comments**

Marlene Lindhardt offered condolences on behalf of the LSRPA on the passing of DAG Nielsen Lewis.

Marlene Lindhardt asked if there was no motion on Complaint 003-2022. Phil Brilliant replied that is correct.

Marlene Lindhardt asked how many outstanding complaints there are at this time. Dana Haymes replied there is only one outstanding complaint ready for discussion by the Board.

William Call also conveyed his condolences to the Board on the passing of DAG Nielsen Lewis.

William Call stated that the LSRPA would be happy to host a meeting of the SRPL Board at the upcoming conference.

The Meeting adjourned at 6:42 PM.