

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

**March 6, 2023 Meeting Minutes**

4:00 PM

Meeting held via Microsoft Teams

Until further notice, the open public meetings of the Board will be held via Microsoft Teams.

To participate by phone, use the following:

Toll free number: 1-(856) 338-7074 and Conference ID: 906475949

Or connect via the link on the Board Website [www.nj.gov/l srpboard](http://www.nj.gov/l srpboard)

**Board Members:**

***Present***

Phil Brilliant  
Michele Christina  
Lawra Dodge  
Joann Held  
Jeffrey Hoffman  
Michael Renzulli  
Charles Stebbins  
Kathi Stetser  
Paul Stofa  
Peter Strom  
Ira Whitman

***Absent***

None

***Others Present***

Board Staff Dana Haymes  
DAG Buffy Wilson

***Members of the Public that were present:***

Candace Baker, Rebecca Hollender, Kathleen Whooley, Randy Shuler, William Call, Chris Dailey, Kruti Oza, Caryn Barnes, Nicholas Huszar, David Morris, David Hoffman, Sonya Ward

***Proceedings***

- Meeting called to Order at 4:02 PM by Chairperson Paul Stofa.
- Chairperson Stofa read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.
- Roll Call:

Phil Brilliant - Present  
 Michele Christina - Present  
 Lawra Dodge - Present  
 Joann Held - Present  
 Jeffrey Hoffman - Present  
 Michael Renzulli - Present  
 Charles Stebbins - Present  
 Kathi Stetser - Present  
 Paul Stofa - Present  
 Peter Strom - Present  
 Ira Whitman - Present

A quorum of the Board was in attendance.

- **Approval of the Board Meeting Minutes**
  - Motion by Paul Stofa to approve the February 6, 2023 Board Meeting Minutes.

Motion seconded by Joann Held.

Roll Call Vote:

Phil Brilliant - Yes  
 Michelle Christina - Yes  
 Lawra Dodge - Yes  
 Joann Held - Yes  
 Jeffrey Hoffman - Yes  
 Michael Renzulli - Yes  
 Charles Stebbins - Abstain  
 Kathi Stetser - Yes  
 Peter Strom - Yes  
 Ira Whitman - Yes  
 Paul Stofa - Yes

The Motion to approve the minutes was carried.

- Motion by Paul Stofa to approve the February 6, 2023 Board Meeting Minutes of the Closed Session.

Motion seconded by Phil Brilliant.

Roll Call Vote:

Phil Brilliant	- Yes
Michelle Christina	- Yes
Lawra Dodge	- Yes
Joann Held	- Yes
Jeffrey Hoffman	- Yes
Michael Renzulli	- Yes
Charles Stebbins	- Abstain
Kathi Stetser	- Yes
Peter Strom	- Yes
Ira Whitman	- Yes
Paul Stofa	- Yes

The Motion to approve the minutes of the closed session was carried.

- **Chairperson’s Report**

Paul Stofa thanked Kathi Stetser and Phil Brilliant for attending the meeting with the Department of Environmental Protection Contaminated Site Remediation and Redevelopment Program to discuss Independent Professional Judgment. Phil attended to observe on behalf of the Board and Kathi participated on a non-Board basis.

Paul Stofa introduced new Board Member Charles Stebbins and each Board Member introduced themselves to Charles and welcomed him to the Board.

- **Executive Director’s Report**

Dana Haymes stated that Department employees have expressed concern about a negative trend in communications with LSRPs. The Board requests that LSRPs engage in interactions with Department personnel with a tone of respect and cooperation, and if there are issues that need addressing, LSRPs are requested to speak to the Department personnel directly or contact their managers.

**Committee Reports****• Ad Hoc Committee on Board Membership – Michele Christina**

Michele Christina reported she has reached out to several environmental organizations and there is interest from an individual to fill the open seat on the Board for a member of a Statewide organization that promotes the protection of the environment. An interview will be held soon. In addition, the Committee recently held interviews with an individual who is interested in the position for a member of the academic community, and an individual interested in the open seat for an LSRP. More details about these candidates will be provided in the closed session.

**• Licensure Committee – Kathi Stetser**

Kathi Stetser reported that a survey will be sent by Caviart to survey LSRPs about their work. The purpose of the survey is to help Caviart design a licensing exam that is current and relevant to the work of practicing LSRPs. She urges everyone to complete the survey. Those LSRPs that complete the survey will be awarded 1 Continuing Education Credit.

Kathi Stetser noted that the next licensing exam is tentatively scheduled for October 2023, but a specific date has not yet been set. All persons interested in qualifying for the exam should be sure to take the Case Study Training Class (2019-098) which will be held in June 2023.

**• Audit Committee – Ira Whitman**

Ira Whitman reported that the Board has selected 6 LSRPs for audit for the month of March 2023.

Ira Whitman reported that the following audits are complete:

Audits completed:

Michael Lambert – 748632 – December 2022  
Leslie Baechler – 838306 – January 2023  
Vladimir Raskin – 594557 – January 2023  
Kimberly Wilkinson – 747144 – February 2023  
Ryan Slager – 628825 – March 2023

**• Continuing Education – Lawra Dodge**

Lawra Dodge reported the following applications for approval of CECs are approved:

TITLE	PROVIDER	DATE	CECs	PROPOSED COURSE NUMBER
Hot Topics in the Environmental Industry	Rutgers NJAES OCPE and Brownfields Coalition of the Northeast	April 4, 2023	3 Regulatory	2023-004
Streambank Restoration	Rutgers NJAES – OCPE	May 4, 2023	3 Regulatory and 3 Technical	2023-005
ISRA – Beyond the Basics	LSRPA	TBD	1 Regulatory and 1 Technical	2023-006
ISRA – Back to the Basics	LSRPA	May 16, 2023	1.5 Regulatory	2023-007
What Practitioners Need to Know About the Dirty Dirt Amendment to A-901	LSRPA	TBD	.5 Regulatory and 1 Technical	2023-008
SRPL Board Survey	SRPL Board	-	.5 Regulatory and .5 Technical	2023-009
Deep Aquifer Recharge as a Resiliency Planning Tool for Green and Sustainable Groundwater Remediation	AED New York – Philadelphia Chapter	November 10, 2022	1 Technical	2023-010
Presumptive and Alternative Remedies Technical Guidance	LSRPA	TBD	1 Technical	2023-011
Focused Remediation Seminar – Spring/Summer 2023	Focused Remediation Seminars	2023: February 9, February 23, March 23, April 13, April 27, May 18, June 15 (Note this is one program given multiple times – an LSRP may only get continuing education credit	2.5 Technical	2023-012

		for one program)		
RAP Approval Strategies and Role of Independent Professional Judgment	LSRPA	TBD	2 Regulatory	2023-013
RAO Issuance and Post RAO Compliance	LSRPA	TBD	2 Regulatory	2023-014
Sustainable Resilient Remediation for a Changing Climate	LSRPA	TBD	1 Regulatory and 1 Technical	2023-015
Advanced Bioremediation Workshop	Enviroworks hops	March 7, 2023 and March 9, 2023	.5 Regulatory and 3.5 Technical	2023-016
PFAS: A Practical Practitioner’s Guide to Navigating through the Regulatory Process	LSRPA	TBD	1 Regulatory and 1 Technical	2023-017

- **Finance Committee – Michael Renzulli**

Michael Renzulli reported that the Fiscal Year 2022 Budget, which closed on 6/30/22, was \$812,000 total, which would have resulted in a \$130,000 deficit. The actual spending was \$692,000, which resulted in a deficit of \$39,500, which is less of a deficit than was expected.

Two quarters of Fiscal Year 2023 have been completed as of 12/31/22. \$202,000 has been spent to date, so the trend continues to be lower spending than in the past, however a deficit is still expected.

- **Outreach Committee – Peter Strom**

No Report.

- **Rules Committee – Joann Held**

Joann Held reported that the Committee is making good progress in responding to comments. Dana Haymes reviewed the submitted comments and identified 47 comments - similar comments from different commenters were combined. Draft responses were forwarded to the Chairpersons of the Committees for their input. Phil Brilliant and Kathi Stetser have been reviewing the comments and responses from both the perspective of the Rules Committee and also from their perspectives as the chairs of the Professional Conduct Committee and Licensure Committee.

The next step is for the entire Board along with Paul Stofa, Kimberly Cahall and DAG Buffy Wilson to review the draft responses.

• **Professional Conduct Committee – Phil Brilliant**

Motion by Phil Brilliant to enter closed session to discuss Complaint 003-2022 and potential candidates for the SRPL Board.

Motion seconded by Jeff Hoffman.

All present voted yes.

The motion was carried.

Open session resumed at 5:11.

- Motion by Phil Brilliant, in the matter of Complaint 003-2022, to find the subject in violation of N.J.A.C. 7:26I-6.8(c) in five instances and to notify the subject through correspondence under signature of the Board chairperson of the Board’s intent to assess a penalty of \$1,250.00 through formal disciplinary action unless settlement is reached, and to authorize the Professional Conduct Committee settlement review team to negotiate a settlement within the parameters discussed in closed session, and if no settlement is reached, to proceed with formal disciplinary action.

Motion seconded by Michael Renzulli.

Roll Call Vote:

- Phil Brilliant – Yes
- Michele Christina – Yes
- Lawra Dodge – Yes
- Joann Held – Yes
- Jeffrey Hoffman – Yes
- Mike Renzulli – Yes
- Charles Stebbins - Abstain
- Kathi Stetser – Yes
- Peter Strom – Yes
- Ira Whitman – Yes
- Paul Stofa - Yes

The motion was carried.

The subject of the complaint is James Coyne, LSRP #587350

• **Ongoing Business**

None.

• **New Business**

Paul Stofa stated that the LSRPA has invited the Board to hold its June meeting at the LSRPA conference in New Brunswick, NJ on June 1, 2023 at 4:00.

- Motion by Paul Stofa to move the previously scheduled June 5, 2023 Board meeting to June 1, 2023 at 4:00 to be held in person at the LSRPA conference in New Brunswick, NJ.

Motion seconded by Joann Held.

Roll Call Vote:

- Phil Brilliant - Yes
- Michelle Christina - Yes
- Lawra Dodge - Yes
- Joann Held - Yes
- Jeffrey Hoffman - Yes
- Michael Renzulli - Yes
- Charles Stebbins - Yes
- Kathi Stetser - Yes
- Peter Strom - Yes
- Ira Whitman - Abstain
- Paul Stofa - Yes

The Motion was carried.

• **Next Board Meeting**

Motion by Paul Stofa to cancel the March 20, 2023 meeting of the Board.

Motion seconded by Joann Held.

All present voted yes.

The motion was carried.

The next Board meeting will be April 3, 2023.

• **Public Comments**

William Call stated that the LSRPA has a policy that LSRPs should be respectful to Department personnel and the LSRP will issue a reminder to their members of that policy.



Candace Baker asked if the LSRP was cited with multiple violation of N.J.A.C. 7:26I-6.8(c) in Complaint 003-2022. Phil Brilliant replied that the Board found that N.J.A.C. 7:26I-6.8(c) was violated in five instances, with a penalty of \$250.00 for each instance.

David Morris expressed regret that there are some LSRPs whose emotions are getting the best of them when addressing Department employees. He thanked the Board Members who attended the meeting regarding Independent Professional Judgment. He asked the number of active complaints. Dana Haymes replied there are currently five active complaints in various stages of investigation and settlement.

David Hoffman stated that he is the Chairperson of the Site Remediation Conference for the LSRPA and will be happy to work with the Board to accommodate the Board Meeting at the Conference.

The Meeting adjourned at 5:36 PM.