

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

April 17, 2023 Meeting Minutes

4:00 PM

Meeting held via Microsoft Teams

Until further notice, the open public meetings of the Board will be held via Microsoft Teams.

To participate by phone, use the following:

Toll free number: 1-(856) 338-7074 and Conference ID: 906475949

Or connect via the link on the Board Website www.nj.gov/l srpboard

Board Members:

Present

Phil Brilliant
Michele Christina
Lawra Dodge
Joann Held
Jeffrey Hoffman
Michael Renzulli
Charles Stebbins
Kathi Stetser
Paul Stofa
Peter Strom
Ira Whitman

Absent

None

Others Present

Board Staff Dana Haymes
DAG Buffy Wilson

Members of the Public that were present:

Randy Shuler, Marlene Lindhardt, Janice Brogle, Candace Baker, William Call, Richard Katz, Brandi Gray, Sonya Ward, Caryn Barnes, Chris Dailey, Rebecca Hollender, David Morris

Proceedings

- Meeting called to Order at 4:03 PM by Chairperson Paul Stofa.
- Chairperson Stofa read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.

• Roll Call:

- Phil Brilliant - Present
- Michele Christina - Present
- Lawra Dodge - Present
- Joann Held - Present
- Jeffrey Hoffman - Present
- Michael Renzulli - Present
- Charles Stebbins - Present
- Kathi Stetser - Present
- Paul Stofa - Present
- Peter Strom - Present
- Ira Whitman - Present

A quorum of the Board was in attendance.

• **Approval of the Board Meeting Minutes**

- Motion by Paul Stofa to approve the March 6, 2023 Board Meeting Minutes.

Motion seconded by Michele Christina.

Roll Call Vote:

- Phil Brilliant - Yes
- Michelle Christina - Yes
- Lawra Dodge - Yes
- Joann Held - Yes
- Jeffrey Hoffman - Yes
- Michael Renzulli - Yes
- Charles Stebbins - Yes
- Kathi Stetser - Yes
- Peter Strom - Yes
- Ira Whitman - Yes
- Paul Stofa - Yes

The Motion to approve the minutes was carried.

- o Motion by Paul Stofa to approve the March 6, 2023 Board Meeting Minutes of the Closed Session.

Motion seconded by Phil Brilliant.

Roll Call Vote:

- Phil Brilliant - Yes
- Michelle Christina - Yes
- Lawra Dodge - Yes
- Joann Held - Yes
- Jeffrey Hoffman - Yes
- Michael Renzulli - Yes
- Charles Stebbins - Yes
- Kathi Stetser - Yes
- Peter Strom - Yes
- Ira Whitman - Yes
- Paul Stofa - Yes

The Motion to approve the minutes of the closed session was carried.

• Chairperson’s Report

Paul Stofa noted that the Department of Environmental Protection has been receiving outreach from stakeholders about Independent Professional Judgment. A meeting was held with Assistant Commissioner David Haymes at which this topic was discussed. The Department is formulating a document that will address various issues raised at the meeting. The Department and Board are receiving inquiries about Independent Professional Judgment but must coordinate with all personnel involved prior to issuing a response.

Ira Whitman asked what the expected outcome will be. Paul Stofa responded that the Department will go beyond simply defining the term, but will also be reviewing and improving processes.

Phil Brilliant asked whether the Executive Director position has been posted. Paul Stofa responded that it is currently posted.

• Executive Director’s Report

No Report.

Committee Reports

- **Ad Hoc Committee on Board Membership – Michele Christina**

Michele Christina reported that the Committee has recommended two candidates, one to fill the open LSRP position and one to fill the position representing the academic community. A third candidate was interviewed to fill the open position representing a Statewide organization that promotes protection of the environment. Further information about this candidate will be provided in the closed session of the Board Meeting.

- **Licensure Committee – Kathi Stetser**

Kathi Stetser reported that the next licensing exam is scheduled for October 17, 2023, and will be held in East Windsor, NJ. The application period will be open May 29, 2023 through July 17, 2023. The updated application is available on the Board website.

All persons interested in qualifying for the exam should be sure to take the Case Study Training Class (2019-098) which will be held in June 2023.

- **Audit Committee – Ira Whitman**

Ira Whitman reported that the Board has selected 6 LSRPs for audit for each of the months of April, May and June 2023.

Ira Whitman reported that the following audits are complete:

Audits completed:

Michael McGowan – 783617 – January 2023
William Larrison – 838462 – February 2023
Peter Downham – 628902 – February 2023
Zachary Weaver – 668397 – February 2023
Moh Mohiuddin – 582622 – March 2023
Colin McCaddin – 748614 – March 2023
Joseph Russo – 574553 – March 2023
William Lee – 594242 – February 2023
William Call – 573657 – March 2023
Michael Naumoff – 579066 – March 2023

- **Continuing Education – Lawra Dodge**

Lawra Dodge reported the following applications for approval of CECs are approved:

TITLE	PROVIDER	DATE	CECs	PROPOSED COURSE NUMBER
Use of Spreadsheet Models for Site Characterization and Decision Support	LSRPA	TBD	1.5 Technical	2023-018
Regulatory Requirements and Scientific Methods for Evaluating Contaminated Ground Water Discharge to Surface Water	CPES	May 17, 2023	1 Regulatory and 2 Technical	2023-019

The Continuing Education Committee also approves modifications to the agendas and instructors for previously approved continuing education programs 2021-027 “Utilizing PFAS Forensics, Laboratory Methods and Regulatory Guidelines for PFAS and 1,4 Dioxane,” and 2018-082 “LSRP Ethics.”

- **Finance Committee – Michael Renzulli**

No Report.

- **Outreach Committee – Peter Strom**

No Report.

- **Rules Committee – Joann Held**

Joann Held reported that DAG Buffy Wilson is in the process of completing the legal review of the Draft Adoption Document. Following her review the Governor’s Office must complete an informal review and approval, and then the Draft Adoption Document will be presented to the Board for vote to advance it to the Governor’s Office for formal review and approval. It is hoped that the Board can vote at the May meeting.

- **Professional Conduct Committee – Phil Brilliant**

Motion by Phil Brilliant to enter closed session to discuss Complaint 002-2023 and a potential candidate for the SRPL Board.

Motion seconded by Jeff Hoffman.

All present voted yes.

The motion was carried.

Open session resumed at 4:44.

- o Motion by Phil Brilliant, in the matter of Complaint 002-2023, to find the subject in violation of N.J.A.C. 7:26I-6.8(c) in three instances and to notify the subject through correspondence under signature of the Board chairperson of the Board’s intent to assess a penalty of \$750.00 through formal disciplinary action unless settlement is reached, and to authorize the Professional Conduct Committee settlement review team to negotiate a settlement within the parameters discussed in closed session, and if no settlement is reached, to proceed with formal disciplinary action.

Motion seconded by Joann Held.

Roll Call Vote:

- Phil Brilliant – Yes
- Michele Christina – Yes
- Lawra Dodge – Yes
- Joann Held – Yes
- Jeffrey Hoffman – Yes
- Mike Renzulli – Yes
- Charles Stebbins - Yes
- Kathi Stetser – Yes
- Peter Strom – Yes
- Ira Whitman – Yes
- Paul Stofa - Yes

The motion was carried.

The subject of the complaint is Philip Barnes, LSRP #586627.

• **Ongoing Business**

None.

• **New Business**

None.

• **Public Comments**

William Call asked whether there might be a way to prepopulate the site list which must be submitted as part of an audit response with the information available in the LSRP Comprehensive Report produced by the Department's Dataminer. Since LSRP's are only required to keep records for 10 years, its possible that the LSRP may not have records if the audit time period extends back beyond 10 years. Ira Whitman remarked that LSRPs should retain all their records, regardless of the 10 year requirement. Phil Brilliant remarked that the time period for an audit extends back to when the LSRP was last audited, but if an LSRP hasn't been audited it could extend as far back as to when the LSRP was first licensed.

Marlene Lindhardt asked whether there will be a May 15 meeting. Paul Stofa replied that the Board will decide that at the May 1 meeting.

The Meeting adjourned at 4:58 PM.