

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

MAY 1, 2023 Meeting Minutes

4:00 PM

Meeting held via Microsoft Teams

Until further notice, the open public meetings of the Board will be held via Microsoft Teams.

To participate by phone, use the following:

Toll free number: 1-(856) 338-7074 and Conference ID: 906475949

Or connect via the link on the Board Website www.nj.gov/l srpboard

Board Members:

Present

Phil Brilliant
Michele Christina
Lawra Dodge
Joann Held
Michael Renzulli
Charles Stebbins
Kathi Stetser
Paul Stofa
Peter Strom
Ira Whitman

Absent

Jeffrey Hoffman

Others Present

Board Staff Dana Haymes
DAG Buffy Wilson

Members of the Public that were present:

Candace Baker, Brandi Gray, Kathleen Whooley, Marlene Lindhardt, Nicholas Huszar, Richard Katz, Randy Shuler, Rebecca Hollender, Chris Dailey, William Call

Proceedings

- Meeting called to Order at 4:03 PM by Chairperson Paul Stofa.
- Chairperson Stofa read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.
- Roll Call:

Phil Brilliant - Present
Michele Christina - Present
Lawra Dodge - Present
Joann Held - Present
Jeffrey Hoffman - Absent
Michael Renzulli - Present
Charles Stebbins - Present
Kathi Stetser - Present
Paul Stofa - Present
Peter Strom - Present
Ira Whitman - Present

A quorum of the Board was in attendance.

- **Approval of the Board Meeting Minutes**
 - Motion by Paul Stofa to approve the April 17, 2023 Board Meeting Minutes.

Motion seconded by Michele Christina.

Roll Call Vote:

Phil Brilliant - Yes
Michelle Christina - Yes
Lawra Dodge - Yes
Joann Held - Yes
Jeffrey Hoffman - Absent
Michael Renzulli - Yes
Charles Stebbins - Yes
Kathi Stetser - Yes
Peter Strom - Yes
Ira Whitman - Yes
Paul Stofa - Yes

The Motion to approve the minutes was carried.

- o Motion by Paul Stofa to approve the April 17, 2023 Board Meeting Minutes of the Closed Session.

Motion seconded by Phil Brilliant.

Roll Call Vote:

Phil Brilliant	- Yes
Michelle Christina	- Yes
Lawra Dodge	- Yes
Joann Held	- Yes
Jeffrey Hoffman	- Absent
Michael Renzulli	- Yes
Charles Stebbins	- Yes
Kathi Stetser	- Yes
Peter Strom	- Yes
Ira Whitman	- Yes
Paul Stofa	- Yes

The Motion to approve the minutes of the closed session was carried.

- **Chairperson's Report**

Paul Stofa reported that NJDEP Commissioner Shawn LaTourette testified last week before the Assembly Budget Committee and is scheduled to testify tomorrow before the Senate Budget Committee. He has been answering the legislature's questions as they prepare the 2024 Fiscal Year Budget.

The Commissioner issued an Administrative Order on March 14, 2023 that establishes a Department-wide directive on the Department's policies and practices for voluntarily resolving potential Natural Resource Damage liabilities with responsible parties. It will be followed by more specific policy development. It does not place any additional requirements on LSRPs.

With regards to PFAS, the Department has been monitoring national efforts on the regulation of PFAS and emerging contaminants and is moving forward with the State's agenda.

- **Executive Director's Report**

Dana Haymes thanked Victoria Glean for preparing the contact list that was distributed to all Board Members so that everyone has up to date information to reach out to each other. Please keep Victoria updated if contact information changes.

Charles Stebbins has provided Dana Haymes and Paul Stofa with a list of his requested committee appointments. All Board Members should advise Dana as to whether they would like to make any changes to committee assignments or not. Dana and Paul will use this information to help decide where best to place Charles and make any other adjustments.

The LSRPA is providing an Examination Preparation Course on September 14 and 15, 2023, so please advise anyone considering applying for the LSRP license that this course is available, although not required. Applicants are required to take the Case Study Training Course (2019-098) within the last 3 years. If a potential applicant has not yet taken that course they should sign up for it now, as it will be held in June 2023.

The next LSRP examination will be held on October 17, 2023. Updated applications are available on the Board website. The Board will accept applications from May 29, 2023 through July 17, 2023.

Atwood Davis of the NJDEP Bureau of Inspection and Review will be leading a team of volunteers to review applications. The Board will be providing the Department volunteers with overtime for the time they spend reviewing the applications.

Committee Reports

- **Ad Hoc Committee on Board Membership – Michele Christina**

Michele Christina asked Paul Stofa if the memos regarding the candidates the Committee reviewed have been sent to the Commissioner's Office. He replied that they have not yet been sent.

- **Licensure Committee – Kathi Stetser**

Kathi Stetser seconded everything that Dana Haymes reported regarding the exam.

Dana Haymes noted that Victoria Glean and Mark Gruzlovic are in the process of reviewing applications for license renewal. Most have been reviewed, but there are still a few pending.

- **Audit Committee – Ira Whitman**

Ira Whitman reported that the Board has selected 6 LSRPs for audit for each of the months of April, May and June 2023.

Ira Whitman reported that the following audits are complete:

- Audits completed:
- Michael Pypiak – 746566 – January 2023
- Michele Skierski – 715038 – April 2023
- Blair Sonzogni – 782789 – June 2023

• **Continuing Education – Lawra Dodge**

Lawra Dodge reported that the following Continuing Education Programs have been approved by the Continuing Education Committee:

TITLE	PROVIDER	DATE	CECs	PROPOSED COURSE NUMBER
NJ Brownfields New Initiatives and Incentives	LSRPA	TBD	1.5 Regulatory	2023-020
The NJDEP Regulatory Update 2023	New Jersey Society of Women Environmental Professionals	May 11, 2023	4.5 Regulatory	2023-021
Understanding the Data of Known Quality Protocols	LSRPA	September 19, 2023	1 Technical and 0.5 Regulatory	2023-022
Utilizing Drone Technology and LIDAR to Monitor the Geo-Economic Resiliency of Engineered Berm-Dunes Installed Post Hurricane Sandy Along the New Jersey Coast	Association of Environmental and Engineering Geologists – New York and Philadelphia Chapter	January 12, 2023	1 Technical	2023-023

The Committee does not approve the application of the Northeast Waste Management Officials Association for “Conducting Quality Phase I Site Assessments and Phase II Site Investigations Using the Conceptual Site Model Approach” to be held May 17, 2023, May 18, 2023, and June 7, 2023.

Joann Held noted that although she did not complete her reviews prior to the distribution of the Continuing Education Review Tables to the Board, she agrees with the decisions of the rest of the Committee.

- **Finance Committee – Michael Renzulli**

No Report.

- **Outreach Committee – Peter Strom**

Peter Strom reported that the Committee met to discuss preparing a newsletter. The Committee anticipates that it will be a quarterly newsletter of about one page that will communicate important matters of concern directly to LSRPs. The first newsletter is anticipated to be July.

- **Rules Committee – Joann Held**

Joann Held reported the draft Adoption document has been sent to the Governor’s Office for informal review. Once informal review is completed it will be returned to the Board for vote to approve for formal review by the Governor’s Office.

- **Professional Conduct Committee – Phil Brilliant**

Motion by Phil Brilliant to enter closed session to discuss Complaint 009-2021, an audit issue and a licensure issue.

Motion seconded by Joann Held.

All present voted yes.

The motion was carried.

Open session resumed at 6:00.

Paul Stofa left the meeting and Joann Held took over as Vice-Chairperson.

- Motion by Phil Brilliant, in the matter of Complaint 009-2021, to rescind the vote held by the Board on August 8, 2022.

Motion seconded by Michael Renzulli.

Phil Brilliant	– Yes
Michele Christina	– Yes
Lawra Dodge	– Yes
Joann Held	– Yes
Jeffrey Hoffman	– Absent
Mike Renzulli	– Yes
Charles Stebbins	- Abstain
Kathi Stetser	– Yes
Peter Strom	– Yes
Ira Whitman	– Yes

Paul Stofa - Absent

The motion was carried.

- Motion by Phil Brilliant, in the matter of Complaint 009-2021, to find the subject in violation of N.J.A.C. 7:26I-6.3(a) and to issue a letter of admonition to the subject under signature of the Board Chairperson.

Motion seconded by Peter Strom.

Phil Brilliant	- Yes
Michele Christina	- Yes
Lawra Dodge	- Yes
Joann Held	- Yes
Jeffrey Hoffman	- Absent
Mike Renzulli	- Yes
Charles Stebbins	- Yes
Kathi Stetser	- Yes
Peter Strom	- Yes
Ira Whitman	- Yes
Paul Stofa	- Absent

The motion was carried.

- **Ongoing Business**

None.

- **New Business**

Ira Whitman asked if the May 15, 2023 meeting could be held as just a closed session without an open session portion. Joann Held and Buffy Wilson responded that the meeting would have to have an open public session along with a closed session.

- **Public Comments**

Candace Baker asked if the Board could elaborate on the decision made with respect to Complaint 009-2021. Phil Brilliant replied that the Board changed the penalty and more information will be available when the Board publishes the letter.

The Meeting adjourned at 6:10 PM.