

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

**MAY 15, 2023 Meeting Minutes**

4:00 PM

Meeting held via Microsoft Teams

Until further notice, the open public meetings of the Board will be held via Microsoft Teams.

To participate by phone, use the following:

Toll free number: 1-(856) 338-7074 and Conference ID: 906475949

Or connect via the link on the Board Website [www.nj.gov/l srpboard](http://www.nj.gov/l srpboard)

**Board Members:**

***Present***

Phil Brilliant  
Michele Christina  
Lawra Dodge  
Joann Held  
Jeffrey Hoffman  
Michael Renzulli  
Charles Stebbins  
Kathi Stetser  
Paul Stofa  
Peter Strom  
Ira Whitman

***Absent***

***Others Present***

Board Staff Dana Haymes  
Board Staff Victoria Glean  
DAG Buffy Wilson

***Members of the Public that were present:***

Kathleen Whooley, Randy Shuler, William Call, Neil Jiorle, Chris Dailey, Rebecca Hollender, Candace Baker, David Morris, Sonya Ward, Marlene Lindhardt

***Proceedings***

- Meeting called to Order at 4:04 PM by Chairperson Paul Stofa.
- Chairperson Stofa read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.

- Roll Call:

Phil Brilliant - Present  
Michele Christina - Present  
Lawra Dodge - Present  
Joann Held - Present  
Jeffrey Hoffman - Present  
Michael Renzulli - Present  
Charles Stebbins - Present  
Kathi Stetser - Present  
Paul Stofa - Present  
Peter Strom - Present  
Ira Whitman - Present

A quorum of the Board was in attendance.

- **Approval of the Board Meeting Minutes**

- Motion by Paul Stofa to approve the May 1, 2023 Board Meeting Minutes.

Motion seconded by Ira Whitman.

Roll Call Vote:

Phil Brilliant - Yes  
Michelle Christina - Yes  
Lawra Dodge - Yes  
Joann Held - Yes  
Jeffrey Hoffman - Abstain  
Michael Renzulli - Yes  
Charles Stebbins - Yes  
Kathi Stetser - Yes  
Peter Strom - Yes  
Ira Whitman - Yes

Paul Stofa - Yes

The Motion to approve the minutes was carried.

- o Motion by Paul Stofa to approve the May 1, 2023 Board Meeting Minutes of the Closed Session.

Motion seconded by Phil Brilliant.

Roll Call Vote:

|                    |           |
|--------------------|-----------|
| Phil Brilliant     | - Yes     |
| Michelle Christina | - Yes     |
| Lawra Dodge        | - Yes     |
| Joann Held         | - Yes     |
| Jeffrey Hoffman    | - Abstain |
| Michael Renzulli   | - Yes     |
| Charles Stebbins   | - Yes     |
| Kathi Stetser      | - Yes     |
| Peter Strom        | - Yes     |
| Ira Whitman        | - Yes     |
| Paul Stofa         | - Yes     |

The Motion to approve the minutes of the closed session was carried.

- **Chairperson’s Report**

Paul Stofa noted that many LSRPs are involved in the Remediation Process Improvement Initiative. The next meeting to discuss this topic scheduled by the Contaminated Site Remediation and Redevelopment Program will be held on June 8. He is looking forward to participating in that and developing a productive structure going forward.

- **Executive Director’s Report**

Dana Haymes noted that she requested that all Board Members provide their preferences regarding their committee assignments. A few Board Members responded, so in consultation with Paul Stofa, the following changes will be made.

Charles Stebbins is hereby appointed to the role of Chairperson of the Outreach Committee, and Joann Held will also join that Committee. Peter Strom will step down from that Committee. Charles Stebbins will also join the Finance Committee.

All other committee appointments will continue unchanged.

### ***Committee Reports***

- **Ad Hoc Committee on Board Membership – Michele Christina**

Michele Christina asked Paul Stofa if the memos regarding the candidates the Committee reviewed have been sent to the Commissioner's Office. He replied that they have not yet been sent but he has ascertained the format in which they would like the information, and will be proceeding with providing the information to the Commissioner's Office.

- **Licensure Committee – Kathi Stetser**

Kathi Stetser noted that she had nothing new to report.

Dana Haymes noted that since the last Board Meeting Victoria Glean and Mark Gruzlovic have completed review of 20 applications for license renewal, and 3-4 are pending. At this point almost everyone who has applied for license renewal has been approved. No applications have been denied, but a few are pending while the applicants complete additional continuing education.

Dana Haymes noted that all annual license fees for active LSRPs have been paid except for one LSRP who is on medical leave. Board staff are in contact with his colleague who is helping him inactivate his license.

Dana Haymes also noted the licensure exam will be held on October 17, 2023, and the application period will be May 29, 2023 through July 17, 2023. Anyone who has not done so should register for the prerequisite Case Study Training Class (2019-098).

- **Audit Committee – Ira Whitman**

Ira Whitman reported that the Board has selected 6 LSRPs for audit for each of the months of April, May and June 2023.

Ira Whitman reported that the following audits are complete:

Audits completed:  
Jeffrey Lynes – 837272 - April

- **Continuing Education – Lawra Dodge**

Lawra Dodge reported that the following Continuing Education Programs have been approved by the Continuing Education Committee:

| TITLE  | PROVIDER        | DATE                          | CECs                           | PROPOSED COURSE NUMBER |
|--|-----------------|-------------------------------|--------------------------------|------------------------|
| Enviroworkshops May 2023   | Enviroworkshops | May 16, 2023 and May 18, 2023 | 4 Technical                    | 2023-024               |
| Natural Resource Damage Claims in NJ: The Role of Attorney, LSPR and NJDEP                 | CPES            | June 20, 2023                 | 3.5 Regulatory                 | 2023-025               |
| The Impact of PFAS Regulation on Business  | CPES            | June 6, 2023                  | 1.5 Technical and 1 Regulatory | 2023-026               |
| Hydraulic Conductivity Estimation Overview for Site Characterization and CEA Establishment | LSRPA           | TBD                           | 2 Technical                    | 2023-027               |
| Site Remediation in the Age of Environmental Justice                                       | LSRPA           | August 15, 2023               | 1.5 Regulatory                 | 2023-028               |
| Site Specific Factors to Consider While Selecting an ISCO or ISCR Approach                 | LSRPA           | TBD                           | 2 Technical                    | 2023-029               |

Joann Held noted that although she did not complete her reviews prior to the distribution of the Continuing Education Review Tables to the Board, she agrees with the decisions of the rest of the Committee.

- **Finance Committee – Michael Renzulli**

Michael Renzulli reported that he will be working with Dana Haymes in the next few weeks to prepare the Fiscal Year 2024 Budget, which begins July 1, 2023. He welcomes Charles Stebbins to the Finance Committee.

- **Outreach Committee – Peter Strom**

Peter Strom welcomed Charles Stebbins and Joann Held to the Outreach Committee. Paul Stofa thanked Peter for his service to the Outreach Committee.

- **Rules Committee – Joann Held**

No Report.

Dana Haymes noted that she contacted Alice Previte regarding the status of the Governor’s Office review. Alice is in contact with the Governor’s Office but hasn’t gotten any feedback yet.

• **Professional Conduct Committee – Phil Brilliant**

Motion by Phil Brilliant to enter closed session to discuss a licensure issue.

Motion seconded by Joann Held.

All present voted yes.

The motion was carried.

Open session resumed at 5:41.

- Motion by Phil Brilliant, on behalf of Kathi Stetser, Chairperson of the Licensure Committee, in the matter of the LSRP license renewal application discussed in Closed Session, to find, after completion of the analysis required by the New Jersey Rehabilitated Convicted Offenders Act, N.J.S.A. 2A:168A-1 et seq., that the applicant’s guilty plea to a crime involving moral turpitude as determined by the Board on February 6, 2023 relates adversely to the practice and occupation of a licensed site remediation professional and as such, the application for license renewal is denied and the Licensing Committee is authorized to memorialize the decision in writing and issue the findings to the applicant under signature of the Board Chairperson.

Motion seconded by Jeffrey Hoffman.

- Phil Brilliant – Yes
- Michele Christina – Yes
- Lawra Dodge – Yes
- Joann Held – Yes
- Jeffrey Hoffman – Yes
- Mike Renzulli – No
- Charles Stebbins - Yes
- Kathi Stetser – Yes
- Peter Strom – No
- Ira Whitman – No
- Paul Stofa - Yes

The motion was carried.

• **Ongoing Business**

None.

- **New Business**

Phil Brilliant noted that former Commissioner of the DEP Robert Shinn passed away this past weekend and offers his condolences to the family on behalf of the Board.

Paul Stofa noted that the next meeting of the Board will be held at the LSRPA conference in New Brunswick, NJ on June 1, 2023, and thanks the LSRPA for hosting the Board. Anyone attending the Board meeting will be admitted to the conference without need of registration or admission fee.

- **Public Comments**

William Call thanks the Board for attending the conference and looks forward to seeing everyone there.

David Morris noted that independent professional judgment of LSRPs is a very important topic along with the remedial process improvement initiative and he wonders if the Board will take a position or action regarding that. Paul Stofa noted that the Board had a representative at the last meeting and will likely have one at the upcoming June 8 meeting, but at this point the Board does not plan to take a position or action.

Kathleen Whooley requested the citation from the motion; which was N.J.S.A. 2A:168A-1 et seq.

The Meeting adjourned at 5:55 PM.