

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

August 7, 2023 Meeting Minutes

4:00 PM

Meeting held via Microsoft Teams

Until further notice, the open public meetings of the Board will be held via Microsoft Teams. To participate by phone, use the following: Toll free number: 1-(856) 338-7074 and Conference ID: 906475949 Or connect via the link on the Board Website www.nj.gov/l srpboard

Board Members:

Present

Lawra Dodge
Joann Held
Jeffrey Hoffman
Michael Renzulli
Charles Stebbins
Peter Strom
Ira Whitman

Absent

Phil Brilliant
Michele Christina
Kathi Stetser
Paul Stofa

Others Present

Board Staff Dana Haymes
DAG Buffy Wilson

Members of the Public that were present:

Richard Katz, William Call, Randy Shuler, Rebecca Hollender, Caryn Barnes, Sonya Ward,
Kathleen Whooley

Proceedings

- Meeting called to Order at 4:03 PM by Vice-Chairperson Joann Held.
- Dana Haymes read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act for Vice-Chairperson Held.

- Roll Call:

Phil Brilliant - Absent
Michele Christina - Absent
Lawra Dodge - Present
Joann Held - Present
Jeffrey Hoffman - Present
Michael Renzulli - Present
Charles Stebbins - Present
Kathi Stetser - Absent
Paul Stofa - Absent
Peter Strom - Present
Ira Whitman - Present

A quorum of the Board was in attendance.

- **Approval of the Board Meeting Minutes**

- Joann Held noted that since she was absent from the July 10, 2023 Board Meeting, she cannot vote on approval of the minutes. Therefore, since there is not a quorum of the Board eligible to vote on the minutes, the vote is deferred to the next Board Meeting.

- **Chairperson's Report**

No Report

- **Executive Director's Report**

No Report.

Committee Reports

- **Ad Hoc Committee on Board Membership – Michele Christina**

Ira Whitman and Joann Held reported on behalf of Michele Christina that the recommended appointments to the Board have been conveyed to the Governor's Office. Michele Christina has been in contact with the candidates and advised them that they should be getting paperwork from the Governor's Office soon, and it is best to complete the paperwork as soon as possible to ensure that the process continues expeditiously.

- **Ad Hoc Committee on Independent Professional Judgment and Remedial Process Improvement Initiative – Phil Brilliant**

Joann Held reported on behalf of Phil Brilliant that the committee will be meeting at the end of the month.

- **Licensure Committee – Kathi Stetser**

Dana Haymes noted on behalf of Kathi Stetser that the Board has received approximately 55 applications. Approximately 45 of the applications are from first-time candidates, and approximately 10 of the applications are re-applications from candidates that previously took the exam but did not pass.

Dana Haymes also noted that the LSRP that applied for license renewal that received a notice of intent to deny the application has requested a hearing.

- **Audit Committee – Ira Whitman**

Ira Whitman noted that the following audits are complete:

Heather Lin – 837981 – June
 Vincent Barra – 666907 - July

- **Continuing Education – Lawra Dodge**

Lawra Dodge reported that the following Continuing Education Programs have been approved by the Continuing Education Committee:

TITLE	PROVIDER	DATE	CECs	PROPOSED COURSE NUMBER
NAIOP NJ Regulatory, Legislative and Legal Update	NAIOP NJ	July 11, 2023	2.5 Regulatory	2023-032
Industrial Wastewater Management Session – Spring 2023	NJ Water Environment Association	May 10, 2023	4 Technical	2023-033
Remediation and Redevelopment	Riker Danzig, LLP	June 14, 2023	0.5 Regulatory	2023-034
Geoethics is at the Heart of Engineering Geoscience	AEG	March 9, 2023	1 Ethics	2023-035
RAP Application and RAR Submittal FAQs and Flow Chart Training	LSRPA	July 26, 2023	1 Technical and 1 Regulatory	2023-036

Managing Timeframes and Deadlines Under the SRP Program	LSRPA	TBD	1.5 Regulatory	2023-037

- **Finance Committee – Michael Renzulli**

No Report.

- **Outreach Committee – Charles Stebbins**

Charles Stebbins reported that the Outreach Committee will be meeting on September 11 to discuss producing a quarterly newsletter, including the content, format, layout, distribution and connection to the SRPL Board website.

- **Rules Committee – Joann Held**

Joann Held reported that the adoption document has been presented to the Governor’s Office for informal review and the Board is still waiting for any questions or comments from the Governor’s Office before bringing the adoption document to the Board for a vote to approve it. There is a possibility that an emergency meeting of the Board may have to be scheduled for this purpose.

- **Professional Conduct Committee – Phil Brilliant**

No Report.

- **Ongoing Business**

None

- **New Business**

Peter Strom reported that Franklinite has been named the new state mineral.

- **Next Board Meeting**

The next Board meeting will be September 11, 2023.

- **Public Comments**

None

The Meeting adjourned at 4:26 PM.