

**SITE REMEDIATION PROFESSIONAL LICENSING BOARD MEETING**  
**Monday, September 11, 2023, 4:00 p.m.**  
**AGENDA**

Until further notice, the open public meetings of the Board will be held via Microsoft Teams.

To participate online, go to the Board's website at [www.nj.gov/lrspboard/](http://www.nj.gov/lrspboard/)

or hit CTRL and CLICK on the link here:

<<< [Click Here to Join the SRPLB Open Public Meeting](#) >>>

To participate by phone, use the following: Dial-In #: **856-338-7074** and use conference ID: **906 475 949#**

All meetings of the SRPL Board are recorded.

The meeting agenda provides the planned action items of the Board to the extent known at the time of publication

- I. Public Notice - Newspapers and other parties notified of 2023 dates on September 22, 2022.
  
- II. Roll Call
  
- III. Approval of the Minutes
  - o Motion to approve minutes of the July 10, 2023 Meeting of the SRPL Board
  - o Motion to approve minutes of the closed session of the July 10, 2023 Meeting of the SRPL Board
  - o Motion to approve minutes of the August 7, 2023 Meeting of the SRPL Board
  
- IV. Chairperson's Report
  
- V. Executive Director's Report

2024 Board Meeting Dates – Proposed

January 2 (Tuesday)

January 16 (Tuesday)

February 5

February 20 (Tuesday)

March 4 and 18

April 1 and 15

May 6 and 20

June 3 and 17

July 8

August 5

September 9

October 7 and 21

November 4 and 18

December 2 and 16

**VI. Committee Reports**

- ◆ Ad Hoc Committee on Board Membership – Michele Christina
  
- ◆ Ad Hoc Committee on Independent Professional Judgment and Remedial Process Improvement Initiative – Phil Brilliant
  
- ◆ Licensure – Kathi Stetser

At this time there are 59 applicants. 14 applicants are pre-approved as they were previously approved and took the exam. The remaining 45 are under review. Notification letters will be rolling out as they are approved. Those with deficiencies will be notified and provided with the opportunity to provide additional information.

The exam will be held on October 17, 2023 in central NJ.

- ◆ Audit – Ira Whitman

Audits completed:

Brian Tortorete – 838498 – July  
 Nicholas Scala – 783586 – July  
 Dennis Libenson – 582686 – July  
 Christopher Basile – 783131 - August

- ◆ Continuing Education - Lawra Dodge

Lawra Dodge reports that the following Continuing Education Programs have been approved by the Continuing Education Committee:

TITLE	PROVIDER	DATE	CECs	PROPOSED COURSE NUMBER
38th Annual International Conference on Soils, Sediments, Water and Energy	AEHS Foundation	October 16-19, 2023	Workshops 1 Technical credit per 1 hour and platform sessions 1 Technical credit per 1 hour	2023-038


- ◆ Finance – Mike Renzulli

- Presentation of the FY 2024 Board Budget and CY 2024 Board Fee Report
- Motion by Michael Renzulli to approve the Fiscal Year 2024 Budget that anticipates fee revenue of \$733,291.00, expenses of \$744,012.84, with a net loss of \$10,721.84, resulting in a decrease in the carry forward to \$592,400.92.
- Motion by Michael Renzulli to approve the Calendar Year 2023 Annual Fee Report setting fees as follows: Application Fee \$366.00, License Renewal Fee \$150.00, and Annual License Fee \$900.00.

- ◆ Outreach – Charles Stebbins

- ◆ Rules – Joann Held

- ◆ Professional Conduct – Phil Brilliant

- Motion to enter closed session to discuss Complaint 004-2023.

**VII. Ongoing Business**

**VIII. New Business**

**IX. Next Board Meeting**

The next Board Meeting will be October 2, 2023

**X. Public Comment**

Public Comment is Welcome