

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

DECEMBER 4, 2023 Meeting Minutes

4:00 PM

The open public meetings of the Board are held via Microsoft Teams.
Connect via the link on the Board Website www.nj.gov/lsrcpboard or

Participate by phone, using the following:

Toll free number: 1-(856) 338-7074 and Conference ID: 906475949

Board Members:

Present

Phil Brilliant
Michele Christina
Lawra Dodge
Steven Domber
Joann Held
Michael Renzulli
Charles Stebbins
Kathi Stetser
Paul Stofa
Peter Strom
Ira Whitman

Absent

None

Others Present

Executive Director Dana Haymes
Board Staff Victoria Glean
DAG Buffy Wilson

Members of the Public that were present:

Richard Katz, Alexander Saltzman, Kathleen Whooley, William Call, Marlene Lindhardt, Candace Baker, Andy Huber, Neil Jiorle, Chris Dailey, Tina Layre

Proceedings

- Meeting called to Order at 4:03 PM by Chairperson Paul Stofa
- On behalf of Paul Stofa, Dana Haymes read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.

• Roll Call:

- Phil Brilliant - Present
- Michele Christina - Present
- Lawra Dodge - Present
- Steven Domber - Present
- Joann Held - Present
- Michael Renzulli - Present
- Charles Stebbins - Present
- Kathi Stetser - Present
- Paul Stofa - Present
- Peter Strom - Present
- Ira Whitman - Present

A quorum of the Board was in attendance.

• **Approval of the Board Meeting Minutes**

- Motion by Ira Whitman to approve the November 6, 2023 Board Meeting Minutes.

Motion seconded by Joann Held.

Roll Call Vote:

- Phil Brilliant - Abstain
- Michele Christina - Yes
- Lawra Dodge - Yes
- Steven Domber - Abstain
- Joann Held - Yes
- Michael Renzulli - Yes
- Charles Stebbins - Yes
- Kathi Stetser - Yes
- Peter Strom - Yes
- Ira Whitman - Yes
- Paul Stofa - Yes

The Motion to approve the minutes was carried.

- o Motion by Ira Whitman to approve the November 6, 2023 Board Meeting Minutes of the closed session.

Motion seconded by Michael Renzulli.

Roll Call Vote:

Phil Brilliant	- Abstain
Michele Christina	- Yes
Lawra Dodge	- Yes
Steven Domber	- Abstain
Joann Held	- Yes
Michael Renzulli	- Yes
Charles Stebbins	- Yes
Kathi Stetser	- Yes
Peter Strom	- Yes
Ira Whitman	- Yes
Paul Stofa	- Yes

The Motion to approve the minutes was carried.

- **Chairperson's Report**

Paul Stofa noted that Jeff Hoffman has retired, and welcomed Steven Domber who is joining the Board as the New Jersey State Geologist.

Steven Domber thanked Paul for his welcome, and provided a brief background of his experience. He has been an employee of the Department of Environmental Protection since 2000 and has experience with both ground water and surface water quality issues. He also serves on the Well Drillers Board, the Water Supply Advisory Council, and is a delegate to the Delaware River Basin Commission.

- **Executive Director's Report**

Dana Haymes noted that the Board has made several important accomplishments this past month, which will be noted in the Committee Reports.

Committee Reports

- **Ad Hoc Committee on Board Membership – Michele Christina**

Michele Cristina noted that application materials have been received and returned by two nominees. The third nominee has not yet received application materials from the Governor's Office.

- **Ad Hoc Committee on Independent Professional Judgment and Remedial Process Improvement Initiative – Phil Brilliant**

Phil Brilliant noted that the Committee met with DEP representatives Gwen Zervas and Paul Hauge to discuss how the Board's interpretation of Independent Professional Judgment is in sync with the Department. The DEP representatives will review the Board's statement and provide comments. It is hoped that the statement will be ready to be presented to the Board in February.

- **Licensure Committee – Kathi Stetser**

Kathi Stetser reported that the 31 candidates who passed the exam will be sent invoices for their annual license fee within the week. Once the invoice is paid the candidate will become an active LSRP. Caviart will be sending welcome packets, certificates, and wallet cards to all new LSRPs.

Also in the coming week, all LSRPs will be sent invoices for the 2024 annual license fee. Payment is due by 1/15/24. Any LSRPs who do not receive an invoice by 12/11/23 should contact the Board.

Audit Committee – Ira Whitman

- ◆ Audits completed:

Justin Kowalkoksi – 837910 - December
Christine Hahn – 591898 – October
Christopher Furlong – 783667 – October
Ajay Kathuria – 576438 – October
Ellen Moore – 668113 – July

Ira Whitman noted that the Committee intends to provide an annual report in January.

- **Continuing Education – Lawra Dodge**

Lawra Dodge reported that the committee approved the following continuing education programs:

TITLE	PROVIDER	DATE	CECs	PROPOSED COURSE NUMBER
Contaminated Site Remediation and Redevelopment and LSRPA Hot Topics Training	LSRPA	December 6, 2023	1.5 Regulatory and 0.5 Technical	2023-051
CIANJ Environmental Business Council Meeting January 2024	Commerce and Industry Association of NJ	January 31, 2024	1 Regulatory and 0.5 Technical	2023-052
Unmanned Aerial Systems (UAS) Applications for Environmental Assessments, Due Diligence & Remediation Planning	LSRPA	March 2024	0.5 Regulatory and 1 Technical	2023-053
Mitigating Delays Due to Offsite Access	LSRPA	February 20, 2024	1.5 Regulatory	2023-054
Effective Characterization and Application of Injection-Based In-Situ Methods in Bedrock – Key Principles and Case Studies	LSRPA	TBD	2 Technical	2023-055
Remediation Funding Source and Financial Assurance Training For Environmental Practitioners	LSRPA	TBD	2 Regulatory	2023-056
Managing Remediation and Environmental Issues in Complex Transactions	LSRPA	TBD	2 Professional Development	2023-057

Lawra Dodge noted that one of the courses was approved for the new type of continuing education credit which is “individual professional development.”

- **Finance Committee – Michael Renzulli**

The Board Fee Calculation Report was published in the New Jersey Register on November 20, 2023.

- **Outreach Committee – Charles Stebbins**

Charles Stebbins reported that the Outreach Committee met on November 13, 2023, to discuss the newsletter. The Committee reviewed a prototype newsletter, and suggested that it be modified to focus on “hot button” issues, include links, and be easy to read and attention-

grabbing. The Committee will meet again next week and hopes to have the first newsletter ready in January.

- **Rules Committee – Joann Held**

The Rule adoption was published in the New Jersey Register on November 20, 2023. Joann Held thanked everyone who served on the Committee, including Kathi Stetser, Phil Brilliant and former Board Member Jorge Berkowitz. Phil Brilliant thanked Joann as well.

Joann Held requested that the Rules Committee become inactive at this time until the Board determines to reactivate the Committee for future rule amendments.

- **Professional Conduct Committee – Phil Brilliant**

Motion by Phil Brilliant to enter closed session to discuss Complaint 006-2023.

Motion seconded by Michael Renzulli.

All present voted yes.

The motion was carried.

Open session resumed at 5:16.

- Motion by Phil Brilliant, in the matter of Complaint 006-2023, to find the subject in violation of N.J.A.C. 7:26I-6.8 (c) in one instance and to notify the subject through correspondence under signature of the Board chairperson of the Board's intent to assess a penalty of \$250.00 through formal disciplinary action unless settlement is reached, and to authorize the Professional Conduct Committee settlement review team to negotiate a settlement within the parameters discussed in closed session, and if no settlement is reached, to proceed with formal disciplinary action.

Motion seconded by Joann Held.

Roll Call Vote:

Phil Brilliant	- Yes
Michele Christina	- Yes
Lawra Dodge	- Yes
Steven Domber	- Abstain
Joann Held	- Yes
Michael Renzulli	- Yes
Charles Stebbins	- Yes
Kathi Stetser	- Yes
Peter Strom	- Yes

Ira Whitman - Yes
Paul Stofa - Yes

The motion was carried.

The subject of the complaint is Christopher Grassi, 668770

- **Ongoing Business**

None.

- **New Business**

Ira Whitman noted that he attended the LSRPA Ethics Course (2021-053) held on November 28, 2023 and found it very well run and informative. Lawra Dodge was one of the presenters and did a very good job.

- **Next Board Meeting**

- Motion by Paul Stofa to cancel the Board Meeting previously scheduled for December 18, 2023.

Motion seconded by Phil Brilliant.

All present voted yes.

The motion was carried.

The next Board Meeting will be January 8, 2024.

- **Public Comments**

None.

The Meeting adjourned at 5:22 PM.