



New Jersey Department of Military and Veterans Affairs

Menlo Park Vacancy Announcement #M-09-2024

OPENING DATE: February 9, 2024 **CLOSING DATE:** Until Filled

TITLE: Nursing Consultant (Non-competitive)
Functional Title: Infection Control Nurse

LOCATION: Menlo Park Veterans Memorial Home- 132 Evergreen Road, Edison, NJ 08818

BASE SALARY: P28 (\$82,649.36 - \$117,769.55)

WORK WEEK: NL (Fulltime position) M-F 8:00am – 3:30 pm
(Time flexibility needed for operation need)

SCOPE OF ELIGIBILITY: Applicants will be accepted from all who meet the requirements listed below.

CS JOB DESCRIPTION: Under the direction of a supervisory official, performs consultative and liaison tasks related to federal, provider, consumer, nursing, public relations, long-term institutional, home health, community care, medical, and social day care matters; does other related duties as required.

PREFERRED SKILL SET: Three (3) years of experience in infection control and prevention in Long-Term Care Facility. Possession of a Certification in Infection Prevention and Control.

REQUIREMENTS SPECIAL NOTE:

- Effective January 13, 2022, the Executive Order #283 and the final ruling by the U.S. Supreme Court mandates all staff working in long-term care facilities and nursing homes to be fully vaccinated against COVID-19.
- NJ State Law (N.J.S.A. 26:2h-18.79) requires all health care facility employees to have the influenza vaccination annually.
- Applicants must meet the job specification on file at the Civil Service Commission. To view the Civil Service Commission’s Job Specification, please visit: <https://info.csc.state.nj.us/TitleList/StateList.aspx>
- **SAME APPLICANTS:** If you are applying under the NJ “SAME” program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME Program visit their Website at: <https://nj.gov/csc/same/overview/index.shtml> , email: SAME@csc.nj.gov , or call CSC at (833) 691-0404.

REQUIREMENTS

EDUCATION: Graduation from an accredited college or university with a Bachelor’s degree in Nursing or related health field **and** a Master’s degree with a major course of study in Nursing Supervision, Administration, Public Health, Medical Care, Nursing, Health Education, or related health field.

NOTE: Applicants who do not possess the required BA but possess an Associates degree in Nursing or graduated from an accredited School of Nursing may substitute two (2) years of additional clinical nursing experience.

NOTE: Applicants who do not possess the required Master’s degree may substitute one (1) year of additional clinical nursing experience as indicated.

EXPERIENCE: Six (6) years of clinical nursing experience in an acute care, long-term or community-based setting.

LICENSE:

- **Current registration as a Professional Nurse in the State of New Jersey.**
- **Valid Certification in Infection Prevention and Control (CIC®)**
- Appointees will be required to possess a driver’s license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESIDENCY LAW: Pursuant to the “New Jersey First Act” N.J.S.A. 52:14-7 (L. 2011, Chapter 70), newly hired public employees are required to reside in the State of New Jersey, unless exempted under the law. If you do not reside in New Jersey, you have one (1) year after you begin employment to relocate your residence to New Jersey.

PREEMPLOYMENT NOTE: Newly hired employees must agree to a thorough background check that will include fingerprinting. All data received will be kept in strict confidence except to inform the individual of the findings and what action will be taken as a result of this information. Additionally, in accordance with the Department of Military and Veterans Affairs Departmental Directive #20.1 Drug Testing Policy for employees, if you are called for an interview and you are chosen to continue with the pre-employment processing you must consent to undergo drug testing for controlled and dangerous substances along with a physical.

HOW TO APPLY:

SUBMIT APPLICATION FOR EMPLOYMENT, COVER LETTER, RESUME, AND E-MAIL ADDRESS by CLOSING DATE TO:

Mail: ATTN: Menlo Park HR Recruitment- 132 Evergreen Road, PO Box 3013, Edison NJ 08818-3013
E-Mail: MenloParkRecruitment@dmava.nj.gov
Fax Number: (732) 452-4268

Forms may be obtained from our web site at:

<https://www.nj.gov/military/personnel/forms/employment-application.pdf>

the Human Resources Division or you may request an application from the email provided.

New Jersey Department of Military and Veterans Affairs is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

“Serving Those Who Served”

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